

**YATES CENTER CITY COUNCIL MINUTES
SEPTEMBER 3, 2024**

Yates Center City Council met in regular session on Tuesday, September 3, 2024, at City Hall. The Pledge of Allegiance was recited.

Mayor Weston called the meeting to order at 7:00 pm. Roll call as follows: Stewart, Atkin, Cathcard, Shaffer, Cavender and Kee with one vacant position. Barney was absent. Other city officials present included: City Attorney Brian Duncan, Police Chief Michael Strode, Police Officer Martin Schomaker, and City Clerk Janet Thompson.

AGENDA AMENDED & APPROVED

Kee added Executive Session for non-elected personnel and Atkin added Common Consumption under Administrative; Cathcard added additional officer under Safety; Atkin added Revitalize YC, Cathcard added Temporary use of land East of Library and Kee added Executive Session for Attorney/Client privilege all under Parks & Public Lands. Motion was made by Kee, seconded by Atkin to approve the amended agenda. Motion carried unanimously.

MINUTES APPROVED

Motion was made by Kee, seconded by Atkin, to approve the minutes of the August 19, 2024 meeting. Motion carried with Shaffer abstaining.

THERESA SCHAEDE-BUILDINGS

Ms. Schaede was present and read a prepared statement about wanting to set up a co-op to help renovate her buildings on the square. She has applied for grants in the past with no luck. She also mentioned that she has some tickets that she is going to trial over on said buildings. Once she read her statement, council thanked her for coming. No discussion took place.

CITY ATTORNEY

Duncan had nothing.

COMMITTEE REPORTS

ADMINISTRATIVE

DIRECT DEPOSIT OF PAYROLL

GN Bank had contacted the City about direct deposit. This service is \$15 per month. The City Clerk stated once this is set up, it will be an easy process. Paper checks will still be an option. Motion was made by Kee, seconded by Shaffer to start direct deposit for those that opt in on the October payroll. Motion carried unanimously.

COMMON CONSUMPTION

Atkin brought up that Hayfest is right around the corner and the Common Consumption license we had for last year will expire prior to this year's celebration. Motion was made by Atkin, seconded by Kee to have the City Clerk apply for the license with the same boundaries as last year. Motion carried unanimously.

EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL

Motion was made by Kee, seconded by Cavender to enter into a 15-minute executive session, in the Council room, with the Council, Mayor and City Attorney present to discuss non-elected personnel. Motion carried unanimously and council entered into executive session at 7:15 pm to reconvene at 7:30 pm. Meeting called back into order at 7:30 pm.

**SAFETY
FIRE DEPARTMENT PROJECTS**

Atkin presented an invoice for 4 modular buildings for the fire training facility for a cost of \$12,200 (\$3,050 each). He had received 2 other bids that were much higher. Motion was made by Atkin, seconded by Kee to approve the invoice to be taken out of Fire Department Capital Outlay. Motion carried unanimously.

ADDITIONAL PD OFFICER

Cathcard let council know that most likely before the end of the year, we would be losing another officer. He would like to leave the advertisements open and if a good candidate would apply before November to hire them. To cover wages and insurance, possibly could either borrow from General fund or amend budget.

**PUBLIC WORKS
ROBERT ADAIR 180-DAY RAISE**

Motion was made by Stewart, seconded by Cathcard to give Robert Adair a \$.25 per hour raise for his 180-day probation period. Motion carried unanimously.

**PARKS & PUBLIC LANDS
EXECUTIVE SESSION-
ATTORNEY/CLIENT**

Motion was made by Kee, seconded by Atkin to enter into a 15-minute executive session, in the Council room, with the Council, Mayor, and City Attorney for attorney/client privilege for the purpose of discussing with the city attorney matters of a confidential character. Motion carried unanimously and council entered into executive session at 7:40 pm to reconvene at 7:55 pm. Meeting called back into order at 7:55 pm.

REVITALIZE YC

Atkin brought up the hay bales that are set up for art work for Hayfest. A short discussion was held on where they can be set up in town and out of town. Same rules will apply as far as set backs go.

CATHCARD CONSTRUCTION

Cathcard requested to use the lot to the east of the library to store a garage on a trailer while pouring concrete for the floor of the garage. He's estimating a week, possibly 2. Council agreed this should not be a problem.

MAYOR'S COMMENTS

The mayor called in Chief Strode to introduce new Police Officer Martin Schomaker. Schomaker graduated from YCHS and has numerous years of experience in law enforcement. Council welcomed Schomaker to the Police Department.

CLAIMS AND VOUCHERS

Motion was made by Kee, seconded by Cavender, to pay the claims and vouchers in the amount of \$89,427.37. Motion carried unanimously.

ADJOURNMENT

Motion was made by Cathcard, seconded by Cavender to adjourn. Motion carried unanimously. Council adjourned at 8:05 pm.



Justin Weston, Mayor

Janet J. Thompson, City Clerk

Approved September 16, 2024