

**YATES CENTER CITY COUNCIL MINUTES  
MAY 6, 2024**

Yates Center City Council met in regular session on Monday, May 6, 2024, at City Hall. The Pledge of Allegiance was recited.

President Barney called the meeting to order at 7:00 pm. Roll call as follows: Stewart, Atkin, Cathcard, Shaffer, Cavender and Kee with one vacant position. Weston was absent. Other city officials present included: City Attorney Brian Duncan, Police Officer Jacob Morrison, Street Supervisor Rod Ryther, Water Supervisor Scott Grogg and City Clerk Janet Thompson.

**AGENDA AMENDED & APPROVED**

Kee changed Chamber of Commerce discussion to an executive session; removed the Executive session for Attorney/Client under Administration. Also added an executive session for non-elected personnel under Public Works and Swimming Pool issues under Parks & Public Lands. Motion was made by Kee, seconded by Cavender to approve the amended agenda. Motion carried unanimously.

**MINUTES APPROVED**

Motion was made by Kee, seconded by Atkin, to approve the minutes of the April 15, 2024 meetings. Motion carried with Shaffer abstaining.

**CITY ATTORNEY**

Duncan had nothing.

**NANCY KELLEY-WOODSON COUNTY  
HISTORICAL SOCIETY**

Nancy Kelley was present to let council know that in 2025, Yates Center will be turning 150 years old. They will be meeting during the fall to make plans for festivities and would like to have at least one representative from the city that would give input. She also thanked the city for allowing them to shut off their water every winter and then have it turned back on in the spring and not charging them for this service. The county budgets them \$10,000 a year and generally then spend an average of \$12,000, which is funded from private donations. She asked if they would be able to get help with the water bill for at least next year as they are expecting many more people.

Motion was made by Kee, seconded by Atkin to give the museum free water and sewer for the lifetime of the museum. Motion carried unanimously.

Duncan stated he will draw up a resolution since it will be for the lifetime of the museum. It will be Resolution #364.

**JAMIE McNUTT – VIP DETAIL**

Jamie McNutt was present to let council know how she had utilized the business incentive money from last year, replacing windows, doors, adding cement inside the shop plus a driveway and also a dividing wall. This year, in the next month, she will need to replace windows and a door on the back of the building to satisfy her insurance company. Motion made by Kee, seconded by Shaffer to award \$3,500 from the business incentive to help with costs. Motion carried with Barney opposing and Cathcard abstaining.

**CITY ATTORNEY**

Duncan had nothing at this time.

**COMMITTEE REPORTS  
ADMINISTRATIVE  
OPEN CITY HALL BUILDING BIDS**

The one bid for Repairing City Hall was opened:

Joe Miller, Gridley - \$22,500

Ryther will oversee the project while they are working.

Motion was made by Atkin, seconded by Shaffer to accept the bid from Joe Miller. Motion carried unanimously.

**EXECUTIVE SESSION-CONTRACTUAL**

Motion was made by Kee, seconded by Atkin to enter into a 10-minute executive session, in the council room, with council, and city attorney for the purpose of discussing with the city attorney matters of a confidential character. Motion carried unanimously and council entered into executive session at 7:23 pm to reconvene at 7:33 pm. Meeting called back into order at 7:33 pm.

**VACCINATION CLINIC RECAP**

The vaccination clinic was held at City Hall on April 20, 2024. There were 61 animals vaccinated including the dogs at our animal pound. It was a great turnout.

**CODE ENFORCEMENT ISSUES**

Code Enforcement office Cagle has discussed the house at 209 W. Madison with Duncan earlier in the day. Ryther stated that with summer coming on, they do not have time to tear another house down. There was discussion if the city could recoup the cost if it were bid out. Duncan stated the cost could be assessed against the property.

Motion was made by Cathcard, seconded by Cavender to put the tear down of the house out for bids and be returned to city hall by June 14, 2024 by 5 pm to be opened at the next council meeting on June 17. Total clean up would need to be completed by September 17, 2024. Motion carried unanimously.

**SAFETY  
SUBSTATION WATER DAMAGE**

During the recent rains, it appears water may have entered the north side of the building and damaged the carpet and possibly the sheet rock along the bottom of the walls. An adjuster was on location today, so we are just waiting to hear back from them.

**PUBLIC WORKS  
ROBERT ADAIR RAISE**

Robert Adair is eligible for his 90-day, .25 cent raise. Motion was made by Stewart, seconded by Barney to give the .25 cent raise to Robert Adair effective back to April 19. Motion carried unanimously.

**WATER/SEWER INCENTIVES**

Cathcard started a discussion about adding sewer to business incentives in the future. A cap for a year will most likely need to be in place. He would like everyone to come up with ideas and discuss at a future meeting.

Motion was made by Kee, seconded by Cathcard to start including sewer in the business incentives with a cap of \$3,000 in a 12-month period.

Cathcard would also like to start an incentive of free water and sewer to city employees including council members. Cap will be \$100 per month. Atkin would also like to include the city fireman, and council agreed.

Motion was made by Kee, seconded by Cathcard that starting with the June 1 bill, city employees, council members and firemen will receive up to \$100 credit on their water and sewer but still paying any service charges, fees, and taxes. Motion carried unanimously.

**EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL**

Motion was made by Kee, seconded by Cavender to enter into a 10-minute executive session, in the council room, with the council, city attorney and Grogg to discuss non-elected personnel. Motion carried unanimously and council entered into executive session at 8:13 pm to reconvene at 8:23 pm. Meeting called back into order at 8:17 pm.

**PARKS & PUBLIC LANDS  
BOAT DOCK AT NEW RESERVOIR**

Ryther let council know that the floats on the boat dock are about to give out. He has two quotes, one for \$1,501.75 and the other for \$1,502.00. This is for 5 floats. This does not need council approval, only chair approval. Cavender approved for Ryther to purchase either one.

**SWIMMING POOL ISSUES**

There are multiple lines that froze and broke over the winter plus a drain is plugged and there are several showers leaking. Grogg was asked to go check these issues out.

**MAYOR'S COMMENTS**

The Mayor was absent.

**CLAIMS AND VOUCHERS**

Motion was made by Kee, seconded by Atkin, to pay the claims and vouchers in the amount of \$70,242.04. Motion carried unanimously.

**ADJOURNMENT**

Motion was made by Cathcard, seconded by Cavender to adjourn. Motion carried unanimously. Council adjourned at 8:23 pm.



Justin W. Weston, Mayor

Janet J. Thompson, City Clerk

Approved May 20, 2024