

**YATES CENTER CITY COUNCIL MINUTES  
JUNE 19, 2023**

Yates Center City Council met in regular session on Monday, June 19, 2023, at City Hall. The Pledge of Allegiance was recited.

Mayor Weston called the meeting to order at 7:00 pm. Roll call as follows: Barney, Reed, Stewart, Atkin, Cathcard, Cavender and Kee. Shaffer was absent. Other city officials present included: City Attorney Brian Duncan, Police Chief Michael Strode, Water Superintendent Scott Grogg, Street Superintendent Rod Ryther and City Clerk Janet Thompson.

**AGENDA AMENDED & APPROVED**

Cathcard added Efficiency of Council under Administrative.

Motion was made by Kee, seconded by Cavender to approve the amended agenda. Motion carried unanimously.

**MINUTES APPROVED**

Reed requested the minutes from June 5 be changed to reflect that he and Barney abstained from the vote on Ordinance 1169. Motion was made by Kee, seconded by Atkin to approve the minutes of the June 5, 2023 meeting once the changes are made. Motion carried unanimously.

**MICHAEL KRAMER-WILSON & CO**

The Mayor called Michael Kramer representing Wilson & Co on the Hwy 54 scrub seal project. Only one bid was received and was well over the funding from KDOT. His recommendation was to reject the bid and put it out for rebid earlier in the year so less time restrictions would be in play.

Motion was made by Kee, seconded by Atkin to reject the one bid, and return the security deposit. Motion carried unanimously.

**CITY ATTORNEY**

Duncan had nothing.

**COMMITTEE REPORTS  
ADMINISTRATIVE  
CONTRACTOR LICENSING &  
LIABILITY INSURANCE**

There have been some complaints about various contractors and whether or not they carry insurance. When the city has a contractor do work, they are required to have unemployment insurance plus at least \$1,000,000 in liability insurance and must provide proof before they can start work.

A long discussion followed pertaining to homeowners and business owners and whether the city should have the same requirement.

Motion was made by Atkin, seconded by Stewart to not have any requirements for insurance for work for homeowners and business owners, this will be at their discretion whether they will require this insurance.

**EXECUTIVE SESSION FOR  
ATTORNEY/CLIENT PRIVILEGE**

Motion was made by Kee, seconded by Atkin to enter into a 5-minute executive session, in the council room for the purpose of discussing with the City Attorney matters of a confidential character and which is private, with no third parties present. Motion carried unanimously and council entered into executive session at 7:36 pm to reconvene at 7:41 pm. Meeting called back into order at 7:41 pm.

**EFFICIENCY OF COUNCIL**

A discussion was held on various projects members have done research on and nowhere to put paperwork. Cathcard suggested a file cabinet in the Clerk's office with a drawer for each committee and papers filed there. He would also like to have a dry erase board on the west wall in the council room.

**SAFETY  
DUSK TO DAWN FOR REC VEHICLES**

Discussion was held on whether to allow golf carts, ATVs, UTVs, and micro-utility trucks to be driven between sunset and sunrise. The current ordinance only allows driving these between sunrise and sunset. IF they are equipped with the proper lighting, which would include all lighting required for a motorcycle (low and high beam head light, turn signals visible from front and rear, tail lights and break lights), the council would agree to allowing the vehicles to be driven in the time period.

Motion was made by Cathcard, seconded by Cavender to have the City Attorney draw up an ordinance to amend codes for golf carts, ATVs, UTVs and micro-utility trucks to be able to drive between sunset and sunrise with the proper lighting. Motion carried with Kee opposing.

**EXECUTIVE SESSION FOR  
ATTORNEY/CLIENT PRIVILEGE**

Motion was made by Cathcard, seconded by Atkin to enter into a 5-minute executive session, in the council room for the purpose of discussing with the City Attorney and the Chief of Police matters of a confidential character and which is private. Motion carried unanimously and council entered into executive session at 8:09 pm to reconvene at 8:14 pm. Meeting called back into order at 8:14 pm.

**USDA GRANT**

Motion made by Cathcard, seconded by Stewart to allow the safety committee to apply for a USDA grant for Fire and Police. Motion carried unanimously.

**PUBLIC WORKS  
BLOCK PARTIES**

A resident approached City Hall about the possibility of having a block party and the Street department putting barricades up for them. Discussion was held on how best to ensure the neighborhood was agreeable. The City Attorney had researched and found that the City of Wichita allows block parties. Petitioner must come to City Hall to fill out a permit. They will then have a petition for their neighbors within that block that the petitioner has their permission to hold the party, which at least 2/3 of the block must sign. This must be turned in no less than 5 business days to City Hall.

Motion was made by Atkin, seconded by Cathcard to have the City Attorney draw up an ordinance mirroring the Wichita, Kansas ordinance to allow block parties. Motion carried with Barney and Stewart opposing.

**EXECUTIVE SESSION FOR NON-  
ELECTED PERSONNEL**

Motion was made by Atkin, seconded by Cavender to enter into a 5-minute executive session, in the council room, with the Mayor, City Attorney and City Clerk present to discuss non-elected personnel. Motion carried unanimously and council entered into executive session at 8:24 pm to reconvene at 8:29 pm. Meeting called back into order at 8:29 pm.

Motion was made by Atkin, seconded by Cavender to award Rodney Ryther, Street Superintendent, a \$2.06 raise effective on the current payroll period. Motion carried unanimously.

Motion was made by Atkin, seconded by Cavender to award Amos Cagle, Street Worker, a \$.56 raise effective on the current payroll period. Motion carried unanimously.

**WATER DEPARTMENT SHOP**

After looking over the bid specs provided by Grogg, it was discussed that bid specs should not have brand names of products, that the specs should be more "generic" for materials. Original proposed size was 60' x 40' x 14', but after the specs were completed, it is now 64' x 40' x 14'. Motion made by Atkin, second by Cavender to revise bid specs for size of building and language for comparable materials. Bids to be mailed or delivered (no emails) to city hall by 5 pm on July 14, 2023 and opened July 17, 2023 at the council meeting. Also, will request building be done by October 31, 2023. Motion carried with Cathcard abstaining.



**PARKS & PUBLIC LANDS  
GRISIER PASTURE LEASE**

There is a small pasture south of the South Owl reservoir that Grisier Farms has rented from the City for over 20 years. In December it will be discussed if the City will bid this out.

**MAYOR'S COMMENTS**


The Mayor read thank you notes from the Woodson County Chamber for being a sponsor for YC Days and a thank you note for helping to sponsor honor flights through Southern Coffey County High school. He also shared with Council the results from the Hooked on Fishing not on Drugs fishing derby.

**CLAIMS AND VOUCHERS**

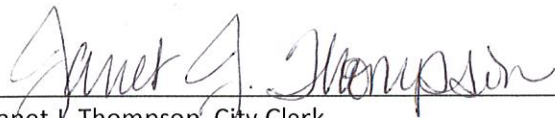
Motion was made by Kee, seconded by Cavender, to pay the claims and vouchers in the amount of \$79,779.76. Motion carried unanimously.

**ADJOURNMENT**

Motion was made by Cathcard, seconded by Barney to adjourn. Motion carried unanimously. Council adjourned at 8:54 pm.

  
Justin W. Weston, Mayor

ATTEST:

  
Janet J. Thompson, City Clerk

Approved July 3, 2023