

**YATES CENTER CITY COUNCIL MINUTES
FEBRUARY 6, 2023**

Yates Center City Council met in regular session on Monday, February 6, 2023, at City Hall. The Pledge of Allegiance was recited.

Mayor Weston called the meeting to order at 7:00 pm. Roll call as follows: Barney, Reed, Stewart, Atkin, Cathcard, Shaffer, Cavender and Kee. Other city officials present included: Police Chief Michael Strode, Assistant Police Chief Vinny Baker, City Attorney Brian Duncan, Street Supervisor Rod Ryther and City Clerk Janet Thompson.

AGENDA AMENDED & APPROVED

Kee added Executive Session for non-elected personnel and removed Update on Prairie Villa under Administrative; moved PD Staffing from Public Works to Safety; Atkin added Department of Transportation letter under Safety.

Motion was made by Kee, seconded by Stewart to approve the amended agenda. Motion carried unanimously.

MINUTES APPROVED

Motion was made by Kee, seconded by Shaffer to approve the minutes of the January 17, 2023 meeting. Motion carried unanimously.

**WAYNE BLACKBOURN-BLACKSTONE
ENVIRONMENTAL**

Wayne Blackbourn presented his request to help the city with researching grants the city could benefit from. His hourly rate would be \$120/hr. Council thanked him for coming and will keep him in mind.

**DEBBIE TRAHAN/AMY MORRISON-
GLASSHOUSE FLORAL**

Debbie and Amy were present representing their new business Glasshouse Floral. Paperwork was filled out for the business incentive. At this time, motion was made by Kee, seconded by Cavender to grant the 4-year City property tax incentive and free water for 1 year. Motion carried unanimously.

They will also be eligible for additional business incentives with the presentation of receipts from upgrades done.

MARK & BECKY GRISIER

Mark & Becky Grisier were present to ask the city to fix the fence at the Airport per the deed agreement. Mark estimates the materials at around \$1,500 for the 720 feet of fence. This could vary according to the type of posts used. The labor would be around the same for a total of approximately \$3,000.

Motion was made by Cathcard, second by Barney to honor the deed to fix the fence. Motion carried unanimously.

Motion was then made by Cathcard, seconded by Cavender to request sealed bids for the material and labor to be submitted to City Hall by March 17, 2023 at 5 pm to be opened at the March 20, 2023 council meeting. Motion carried unanimously.

MARVIN CHRISMAN-REC BOARD

Marvin Chrisman representing the Recreation Board was present to let the council know they are planning to add restrooms to the West ballfield. They will need water and sewer lines ran and the "Cats can do this" building trades will build the restrooms for materials plus 10%. They will also be trying to make parking lot improvements.

MARVIN CHRISMAN-BUS INCENTIVE

Marvin Chrisman requested an executive session to protect trade secrets. Motion was made by Cathcard, seconded by Cavender to enter into a 15-minute executive session, in the council room, with the Mayor and City Attorney present to discuss trade secrets. Motion carried unanimously and council entered into executive session at 8:04 pm to reconvene at 8:19 pm. Meeting called back into order at 8:19 pm.

CITY ATTORNEY

Duncan had nothing.

COMMITTEE REPORTS

ADMINISTRATIVE

EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL

Motion was made by Kee, seconded by Cathcard to enter into a to enter into a 15-minute executive session, in the council room, with the Mayor and City Clerk present to discuss non-elected personnel. Motion carried unanimously and council entered into executive session at 8:20 pm to reconvene at 8:35 pm. Meeting called back into order at 8:35 pm.

SAFETY

POLICE STAFFING

Cathcard read a resignation letter from police officer Doug Smoot. This resignation was accepted by Council.

Motion was made Cathcard, seconded by Cavender to allow the Safety Committee to advertise, interview and hire a new police officer. Motion carried unanimously.

DEPARTMENT OF TRANSPORTATION LETTER

Atkin sent the City Clerk the verbiage to copy onto City letterhead for a memorandum of understanding. Motion was made by Atkin, seconded by Cavender to allow the mayor to sign the Kansas Statewide Interoperable Communication System letter to the Kansas Department of Transportation. Motion carried unanimously.

**PARKS & PUBLIC LANDS
RV CAMP SPOT PRICES**

A discussion was held about the price of camping spots. Last year they were increased to \$20 per night and if reserved, \$25 for the first night and then \$20 thereafter. Motion was made by Reed, seconded by Kee to reduce the fees to \$10 per night and if reserved, \$15 for the first night and then \$10 thereafter. There will still be a 30 day max stay with the exception of temporary workers with outages, railroad, gas line, etc. are allowed until their jobs are finished. Motion carried unanimously.

BURNING CITY PROPERTY

Ryther let council know he would like to try a summer burn (August) at the new reservoir and also the timber at the Industrial Park. Reed requested when they burn at the South Owl reservoir to let council know because they want to inspect the banks.

**ROCK ON ROAD ON WEST SIDE OF
SOUTH OWL RESERVOIR**

Ryther let council know that since the pier has been repaired the road on the West side is not in good shape. He believes some rock would greatly improve the road. The cost of the rock will come out of Parks & Public Lands.

**MAYOR'S COMMENTS
VOTING ON COMMITTEES**

Weston appointed the following committees last meeting:
ADMIN-Kee (chair), Barney, Atkin and Shaffer
PW-Stewart (chair), Reed, Barney and Kee
SAFETY-Cathcard (chair), Stewart, Atkin and Cavender
PARKS-Reed (chair), Shaffer, Cathcard and Cavender

Motion was made Cathcard, seconded by Cavender to approve the ADMIN committee as appointed by the Mayor. Motion carried unanimously.

Motion was made Cathcard, seconded by Cavender to approve the PUBLIC WORKS committee as appointed by the Mayor. Motion carried with Reed opposing.

Motion was made Kee, seconded by Atkin to approve the SAFETY committee as appointed by the Mayor. Motion carried with Reed opposing.

Motion was made Cathcard, seconded by Kee to approve the PARKS committee as appointed by the Mayor. Motion carried unanimously.

CLAIMS AND VOUCHERS

Motion was made by Kee, seconded by Cavender, to pay the claims and vouchers from January 23 in the amount of \$95,136.66. Motion carried unanimously.

Motion was made by Kee, seconded by Reed, to pay the claims and vouchers from February 6 in the amount of \$107,512.83. Motion carried unanimously.

ADJOURNMENT

Motion was made by Kee, seconded by Cathcard to adjourn. Motion carried unanimously. Council adjourned at 9:05 pm.

Motion was then made by Kee, seconded by Barney to call the meeting back to order. Motion carried unanimously.

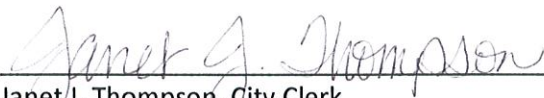
Motion was made by Cathcard, seconded by Kee to approve the liquor license for Bert's Tavern LLC. Motion carried unanimously.

Motion was made by Kee, seconded by Cathcard to adjourn. Motion carried unanimously. Council adjourned at 9:07 pm.



Justin W. Weston, Mayor

ATTEST:



Janet J. Thompson, City Clerk

Approved February 21, 2023