

**YATES CENTER CITY COUNCIL MINUTES
DECEMBER 19, 2022**

Yates Center City Council met in regular session on Monday, December 19, 2022, at City Hall. The Pledge of Allegiance was recited.

Mayor Weston called the meeting to order at 7:00 pm. Roll call as follows: Barney, Reed, Stewart, Atkin, Cathcard, Shaffer, Cavender and Kee. Other city officials present included: Police Chief Michael Strode, Police Officer Vinny Baker, Public Works Director Eric Boone, Water Worker Scott Grogg, Street Lead Rod Ryther, City Attorney Brian Duncan, Deputy City Clerk Chelsea Goodson and City Clerk Janet Thompson.

AGENDA AMENDED & APPROVED

Kee added sidewalk at the bowling alley; Stewart added software support for sewer plant, replacement mixer for sewer plant and AT&T bill.

Motion was made by Kee, seconded by Cavender to approve the amended agenda. Motion carried unanimously.

MINUTES APPROVED

Motion was made by Kee, seconded by Reed to approve the minutes of the December 5, 2022 meeting. Motion carried with Atkin and Cathcard abstaining.

CITY ATTORNEY

Duncan had nothing.

**COMMITTEE REPORTS
ADMINISTRATIVE
APPROVE CASEY'S CMB**

Motion made by Kee, seconded by Reed to approve the 2023 Cereal Malt Beverage license for Casey's General Store #1697. Motion carried unanimously.

APPROVE G & W CMB

Motion made by Kee, seconded by Cathcard to approve the 2023 Cereal Malt Beverage license for G & W Foods, Inc. Motion carried unanimously.

APPROVE PETE'S CMB

Motion made by Kee, seconded by Reed to approve the 2023 Cereal Malt Beverage license for Pete's of Erie, Inc. Motion carried unanimously.

APPROVE PIZZA HUT CMB

Motion made by Kee, seconded by Reed to approve the 2023 Cereal Malt Beverage license for Pizza Hut of Southeast Kansas, Inc. Motion carried unanimously.

RESOLUTION NUMBER 355

Duncan presented Resolution Number 355 for approval; A RESOLUTION CONCERNING ACCOUNTING PROCEDURES AND FISCAL PROCEDURES AND PREPARATION OF FINANCIAL STATEMENTS AND FINANCIAL REPORTS FOR THE CITY OF YATES CENTER, KANSAS.

Motion was made by Kee, seconded by Reed to adopt Resolution Number 355 as presented. Motion carried unanimously.

SALES TAX TRANSFER

Motion was made by Kee, seconded by Reed to allow the City Clerk to make the fourth quarter sales tax transfers before the end of the year if the city hasn't received the funds by December 27, 2022. Motion carried unanimously.

EMPLOYEE BENEFIT TRANSFER

Motion was made by Kee, seconded by Reed to allow the City Clerk to make the fourth quarter employee benefit transfer before the end of the year. Motion carried unanimously.

BUCKEYE CORP-2 LOTS IN INDUSTRIAL PARK

Representative for Buckeye Corporation, Bryson Owens, is requesting Lots 2 and 5 to the west of their current location for expansion.

Motion was made by Kee, seconded by Shaffer for a 5-year lien on Lots 2 and 5 to Buckeye Corporation. Motion carried unanimously. City Attorney will draw up the paperwork.

HAT GRANT

Cathcard presented information he had learned on the HAT Grant. It's a study of housing in a community and possible grants are based on the study. He will attend the next meeting of Revitalize YC and ask for their assistance in the study.

SIDEWALK AT THE BOWLING ALLEY

A short discussion on the sidewalk not only at the bowling alley, but at Light Hardware as well took place. Once they have some grant money from the Seed Grant, they will request some money from the Sidewalk Grant.

Motion was made by Kee, seconded by Cathcard to encumber \$9,500 from the Sidewalk Grant into Business Incentives all under Economic Development. Motion carried unanimously.

**SAFETY
ENCUMBERANCES FOR 2023-FD**

Motion was made by Cathcard, seconded by Atkin to encumber \$8,500 back to Capital Outlay for the Fire Department for 2023. Motion carried unanimously.

ENCUMBERANCES FOR 2023-PD

Motion was made by Cathcard, seconded by Shaffer to encumber \$5,000 back to Capital Outlay for the Police Department for 2023. Motion carried unanimously.

BUDGET QUESTIONS

Cathcard discussed the Police Department being over budget on some line items and explained what is currently being done and will be done in the future.

PUBLIC WORKS

ORDINANCE NUMBER 1164

Duncan presented Ordinance Number 1164 for approval; AN ORDINANCE AMENDING ORDINANCE NUMBER 1154 INCREASING WATER RATES BY 4%. Motion was made by Reed, seconded by Atkin to approve Ordinance Number 1164 as presented. Motion carried unanimously.

ORDINANCE NUMBER 1165

Duncan presented Ordinance Number 1165 for approval; AN ORDINANCE AMENDING ORDINANCE NUMBER 1155 INCREASING SEWER RATES BY 4%. Motion was made by Kee, seconded by Atkin to approve Ordinance Number 1165 as presented. Motion carried unanimously.

UNCOLLECTABLES

Stewart presented the uncollectable water accounts to write off for bookkeeping purposes. Motion was made by Stewart, seconded by Cathcard to write off uncollectable accounts in the amount of \$6,416.10. Of this amount, \$6,181.85 will be sent into the state set-off program. Motion carried unanimously.

WATER TREATMENT PLANT

Boone presented 2 bids for the Water Treatment plant improvement.

North Gallery:

APAC-Kansas, Inc - \$258,900

Walters-Morgan Construction, Inc - \$159,000

South Gallery:

APAC-Kansas, Inc - \$143,700

Walters-Morgan Construction, Inc - \$97,000

Flocculator & Trough Improvements:

APAC-Kansas, Inc - \$113,000

Walters-Morgan Construction, Inc - \$48,500

Complete Improvements:

APAC-Kansas, Inc - \$442,220

Walters-Morgan Construction, Inc - \$274,000

Boone urged the council to accept the bid from Walters-Morgan for the complete job as prices are expected to continue to rise.

WATER TREATMENT PLANT (CONT)

Motion was made by Kee, seconded by Stewart to accept the Complete Improvement bid from Walters-Morgan Construction, Inc not to exceed \$274,000, seconded by Stewart. Motion carried unanimously.

Motion was made by Kee, seconded by Cathcard to grant the Mayor the authority to sign any documents needed from Walter-Morgan for acceptance of the bid. Motion carried unanimously.

Motion was made by Atkin to encumber \$202,950.06 back to Capital Outlay for the Water Fund for 2023. Motion carried unanimously.

Motion was made by Atkin to encumber \$202,758.00 back to Upgrades for the Water Fund for 2023. Motion carried unanimously.

SOFTWARE SUPPORT-SEWER

Motion was made by Stewart, seconded by Atkin to pay Integrated Controls \$788.00 for 12 months of software support for AVEVA InTouch installed at the Sewer plant. Motion carried unanimously.

REPLACEMENT MIXER FOR SEWER PLANT

Grogg presented a bid for a new mixer for the sewer plant from Fluid Equipment for \$11,167. The existing mixer has not been replaced for 20 years. A spare mixer is also needed in case of an emergency.

Motion was made by Stewart, seconded by Shaffer to encumber \$146,559.77 back to Capital Outlay for the Sewer Fund for 2023. Motion carried unanimously.

Motion was made by Stewart, seconded by Atkin to waive the bid process on the mixer. Motion carried unanimously.

Motion was made by Stewart, seconded by Kee to purchase two mixers for the sewer plant not to exceed \$22,334. Motion carried unanimously.

AT&T BILL

After reviewing the bill from AT&T from an incident that happened in May with the Street department hitting an AT&T line, Duncan will contract AT&T and let them know this is being turned over to our insurance company.

MAYOR'S COMMENTS

Weston read a thank you note from Travis West of Home Team LLC thanking the Council and Housing Authority for the opportunity to improve housing in Yates Center. Weston also read a letter from Eric Boone thanking the city (past and present mayors, council members, legal counsel and all of the employees for his 31 years of being employed. Mayor Weston then presented Boone with gift cards to Cabela's.

CLAIMS AND VOUCHERS

Motion was made by Kee, seconded by Reed, to pay the claims and vouchers in the amount of \$166,376.55. Motion carried unanimously.

ADJOURNMENT

Motion was made by Kee, seconded by Atkin, to adjourn followed by a reception honoring Eric Boone on his retirement. Motion carried unanimously. Council adjourned at 8:25 pm.



Justin W. Weston, Mayor

ATTEST:



Janet J. Thompson, City Clerk

Approved January 3, 2023