

**YATES CENTER CITY COUNCIL MINUTES
MAY 2, 2022**

Yates Center City Council met in regular session on Monday, May 2, 2022, at City Hall. The Pledge of Allegiance was recited.

Mayor Weston called the meeting to order at 7:00pm. Roll call as follows: Barney, Reed, Stewart, Cathcard, Shaffer, Cavender, and Kee. Absent: Spoon. Other city officials present included: City Attorney Brian Duncan, Public Works Director Eric Boone, Street Lead Rodney Ryther, Police Officer Chris Bowman, and City Clerk Becky Boice.

AGENDA AMENDED & APPROVED

Kee added under administrative:

- Approve 2021 audit
- Sign 2022 audit engagement letter
- Code Officer
- Animal Control Money

Motion was made by Kee, seconded by Cathcard, to approve the agenda as amended. Motion carried unanimously.

MINUTES APPROVED

Motion was made by Kee, seconded by Stewart to approve the minutes of the April 18, 2022, as printed. Motion carried with Shaffer abstaining.

2021 AUDIT PRESENTATION

Phil Jarred, with Jarred, Gilmore, and Phillips presented the 2021 audit report.

ACCEPT 2021 AUDIT REPORT

Motion was made by Kee, seconded by Cathcard, to accept the 2021 Audit Report as presented. Motion carried unanimously.

2022 AUDIT ENGAGEMENT LETTER

Motion was made by Kee, seconded by Shaffer, to authorize the mayor to sign the 2022 audit engagement letter with Jarred, Gilmore, and Phillips. Motion carried unanimously.

**CITY ATTORNEY
OIL LEASES**

Duncan informed council that the company that had previously held the oil leases at South Owl Lake have started removing their oil equipment and have made application to the KCC to plug the wells.

COMMITTEE REPORTS



**ADMINISTRATIVE
EXECUTIVE SESSION**

Motion was made by Kee, seconded by Cavender, to enter into an executive session for five minutes, in the council room, for attorney/client privilege for the purpose of discussing with the city attorney matters of a confidential character. The city clerk also to be present. Motion carried unanimously and council entered into executive session at 7:17pm to reconvene at 7:22pm.


Council reconvened at 7:22pm.

ATTORNEY BILL DUNN LETTER

Motion was made by Kee, seconded by Shaffer, to deny the request made by Attorney Bill Dunn in a letter to the city and instruct Duncan to respond to Dunn's letter. Motion carried unanimously.

ORDINANCE NUMBER 1161

Duncan presented Ordinance Number 1161 for approval; AN ORDINANCE AMENDING THE CITY CODE, CHAPTER 6, ARTICLE 1, SECTION 6-102 REGARDING THE BOUNDARY LINE OF THE TWO ELECTION WARDS FOR THE CITY OF YATES CENTER, KANSAS.



Motion was made by Kee, seconded by Shaffer, to approve Ordinance Number 1161 as printed. Motion carried unanimously.

ARPA FUNDS

After a brief discussion, time was extended until the next meeting to have ideas on how to spend the ARPA funds to the city clerk.

LAND PRICING

Discussion was held on lots available in the industrial park. It was the consensus of the council to have the city clerk check with the appraiser's office for the value of the lots.

ANIMAL CONTROL MONEY

Kee removed this discussion from the agenda.

CODE OFFICER

Kee informed council that the administrative committee had interviewed an applicant for the code officer/animal control officer position.

K CAGLE HIRED

Motion was made by Kee, seconded by Stewart, to hire Kristen Cagle as code officer/animal control officer for \$10.00 per hour. Motion carried unanimously.

**SAFETY
T-MOBILE PHONES**

Cathcard informed council that the police department is in the process of getting police department issued cell phones for each officer.

USDA GRANT

Discussion was held on turning the old street department office in the back of city hall into storage for the police department. Cathcard informed council that the cost of the repairs needed would be included in the USDA grant the police and fire departments are applying for. It was the consensus of the council to add the storage area repairs to the USDA grant.

C BOWMAN RAISE

Cathcard announced that Police Officer Chris Bowman has completed his probationary period. Motion was made by Cathcard, seconded by Cavender, to give Bowman a .50 per hour raise. Motion carried unanimously.

**PUBLIC WORKS
KALIDA ST SURVEYING**

Stewart opened the one bid received for the surveying on Kalida Street:

Cornerstone Regional Surveying, LLC \$4,500.00.

Motion was made by Barney, seconded by Cavender, to accept the bid from Cornerstone Regional Surveying. Motion carried unanimously.

RES BOX CULVERT

Stewart opened the two bids received for the FEMA box culvert project on Reservoir Road:

Pfefferkorn & Drury Construction, LLC \$145,765.00

Mies Construction, Inc \$182,404.80

Decision on the bids was tabled until next meeting to allow Wilson & Company to review the bids.

STREET SWEEPER REPAIRS

Ryther presented a quote from Key Equipment on repairs needed on the street sweeper.

WAIVED BID POLICY

Motion was made by Cavender, seconded by Reed, to waive the bid policy on the street sweeper repairs. Motion carried unanimously.

Motion was made by Kee, seconded by Reed, to purchase the repair parts for the street sweeper from Key Equipment for \$1,267.99 plus freight. Motion carried unanimously.

MINI-EXCAVATOR

Ryther presented three bids for the monthly rental of a mini-excavator to help with cleaning ditches and clearing trees in places too hard to get the backhoe in:

Rental Station	\$3,105.00
Ryan Nieto	\$2,400.00
Bobcat White Star	\$2,727.00

Motion was made by Kee, seconded by Cavender, to accept the bid from Ryan Nieto not to exceed \$2,400.00. Motion carried unanimously.

CONCRETE SAW

Ryther presented three bids for a walk-behind concrete saw:

Superior Building Supply	\$2,806.75
White Star Machinery	\$2,450.00
Northern Tool	\$2,442.00

Decision was tabled until warranty information could be obtained.

EXECUTIVE SESSION

Motion was made by Kee, seconded by Stewart, to enter into an executive session not to exceed 10 minutes, in the council room, for the purpose of discussing matters of non-elected personnel. Duncan and Boone to be included. Motion carried unanimously and council entered into executive session at 8:35pm.

Council reconvened at 8:41pm.

BOONE RETIREMENT DATE

Motion was made by Kee, seconded by Cathcard, to revise the date on Boone's retirement contract to December 22, 2022. Motion carried unanimously.

**PARKS & PUBLIC LANDS
OLD BALLFIELD LIGHTS**

Discussion was held on the ballfield lights in storage in the back of City Hall. It was the consensus of the council the see if the City of Toronto would be interested in them as someone had contacted the city in the past regarding the lights. If Toronto is interested the lights will be donated to them.

MAYOR COMMENTS

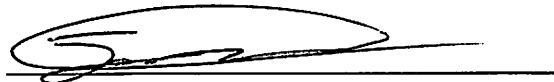
Weston had nothing at this time.

CLAIMS & VOUCHERS

Motion was made by Kee, seconded by Cavender, to pay the claims and vouchers in the amount of \$93,494.58. Motion carried unanimously.

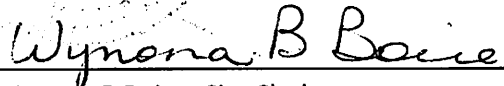
ADJOURNMENT

Motion was made by Kee, seconded by Cathcard, to adjourn. Motion carried unanimously and council adjourned at 8:50pm.



Justin W Weston, Mayor

ATTEST:



Wynona B Boice, City Clerk

Approved May 18, 2022