

**YATES CENTER CITY COUNCIL MINUTES  
FEBRUARY 22, 2022**

Yates Center City Council met in regular session on Tuesday, February 22, 2022, at City Hall. The meeting was held on Tuesday, as Monday was a holiday. The Pledge of Allegiance was recited.

Mayor Weston called the meeting to order at 7:00pm. Roll call as follows: Barney, Reed, Stewart, Spoon, Cavender, and Kee. Absent: Cathcard, Shaffer. Other city officials present included: City Attorney Brian Duncan, Public Works Director Eric Boone, Code Enforcement Officer Donna Davis, Police Officer Chris Bowman, Deputy City Clerk Janet Thompson, and City Clerk Becky Boice.

**AGENDA AMENDED & APPROVED**

Reed tabled Lincoln Park Playground Equipment under parks and public lands.

Kee removed Building Permits under administrative and added Zoning and Complaint Confidentiality.

Motion was made by Spoon, seconded by Cavender, to approve the agenda as amended. Motion carried unanimously.

**MINUTES APPROVED**

Motion was made by Spoon, seconded by Reed, to approve the minutes of the February 7, 2022, meeting as printed. Motion carried unanimously.

**CITY ATTORNEY**

Duncan had nothing at this time.

**COMMITTEE REPORTS  
ADMINISTRATIVE  
CITY MOWING BIDS**

Kee opened the two bids received for mowing city properties for the 2022 season:

Jeff Shepard	29,100.00
Green Acres Lawns Care	23,430.00

**RECESS**

Motion was made by Kee, seconded by Reed, to take a five minute recess to allow the city clerk to confirm the mowing bid calculations. Motion carried unanimously.

Mayor Weston called the meeting back to order after a three-minute recess.

Motion was made by Kee, seconded by Reed, to accept the bid from Green Acres Lawns Care for 23,430.00. Motion carried unanimously.

#### **CODE MOWING BIDS**

Kee opened three bids received for code mowing for the 2022 season:

Living Faith Handyman (Evan Murray)  
99.00 per lot – first mowing  
49.00 per lot – each additional mowing

Green Acre Lawns Care  
100.00 per lot – first mowing  
50.00 per lot – each additional mowing

Jeff Shepard  
250.00 per lot – first mowing  
100.00 per lot – each additional mowing

Motion was made by Kee, seconded by Cavender, to accept the bid from Living Faith Handyman, providing proof of \$1,000,000 liability insurance and work comp coverage is provided. In the event that the coverage is not provided, the bid would be awarded to Green Acre Lawns Care. Motion carried unanimously.

#### **CODE TREE TRIMMING BIDS**

Kee opened the one bid received for code tree trimming for 2022:

Jeff Shepard \$105.00 per hour

Motion was made by Kee, seconded by Reed, to accept the bid from Jeff Shepard for the code tree trimming. Motion carried with Barney voting no.

#### **BASE GRANT**

Discussion was held on the city applying for a BASE Grant for a sign at the industrial park. It was the consensus not to apply.



**ORDINANCE NUMBER 1157**

Duncan presented Ordinance Number 1157 for approval; AN ORDINANCE AMENDING CITY CODE CHAPTER 4, ARTICLE 4, SECTION 4-505, ALLOWING FOR TOWING OF RECREATIONAL VEHICLE UPON CONVICTION OF THIRD OFFENSE FOR USING A RECREATIONAL VEHICLE AS A RESIDENTIAL STRUCTURE.

Motion was made by Kee, seconded by Cavender, to adopt Ordinance Number 1157 as presented. Motion carried unanimously.

**CDBG GRANT LIEN RELEASES**

Motion was made by Kee, seconded by Reed, to grant the mayor the authority to sign lien releases from properties that had received a CDBG Housing Grant and fulfilled the grant requirements. Motion carried with Spoon abstaining.

**CODE ENFORCEMENT**

Motion was made by Kee, seconded by Cavender, to approve two ways of serving citizens in regards to code violations; if the property owner lives in Yates Center, notification will be served by a police officer, if the property owner lives outside of Yates Center, notification will be by certified mail. Motion carried unanimously.



**ZONING**

Motion was made by Kee, seconded by Reed, for the city to form its own zoning board and have Duncan prepare the necessary paperwork to separate from the county zoning board. Motion carried unanimously.

**CONFIDENTIAL COMPLAINTS**

Motion was made by Kee, seconded by Cavender, to have Duncan prepare an ordinance that will allow the city to keep all complaints confidential. Motion carried unanimously.

**SAFETY**

No safety report was given.

**PUBLIC WORKS  
SEASONAL STREET EMPLOYEE**

Motion was made by Spoon, seconded by Reed, to give the public works committee the authority to advertise/interview/hire a seasonal, part-time street employee. Motion carried unanimously.

**ASPHALT ZIPPER**

Motion was made by Spoon, seconded by Kee, to sell the asphalt zipper, as long as the selling price is over 20,000.00. Motion carried unanimously.



**KIDS POND PIPE**

Discussion was held on the trickle pipe at the kids' pond. It was the consensus of the council to open the valve to drop the level of water in the pond so the pipe can be fixed.

**SLUDGE POND PUMP**

Spoon presented three bids for the submersible pump for the sludge pond:

Fluid Equipment	1,392.86 freight included
Core & Main	1,262.86 plus freight
Pumps R Us	1,483.24 freight included

Motion was made by Spoon, seconded by Cavender, to accept the bid from Fluid Equipment, not to exceed 1,392.86. Motion carried unanimously.

**LOADER UPDATE**

Spoon informed council that the fan on the loader had broke and punctured the radiator the day before the snowstorm last week. The committee gave Boone the authority to have the emergency repairs done and to rent a loader for snow removal. Boone said the city loader should be repaired tomorrow.



**KDOT PROJECTS**

Notification from KDOT was received that the scrub seal project on Highway 54 through town has been delayed a year on the CCLIP grant the city was awarded due to a detour routed through Yates Center.

Due to the grant deadline on the CCLIP application not being known at this time, motion was made by Spoon, seconded by Kee, to inform Wilson & Company to submit the grant if the deadline was soon, but not to submit the grant if the deadline isn't before June. Motion carried unanimously.

**PARKS & PUBLIC LANDS**

Reed informed council that Ben Wiehn has been hired as The swimming pool manager for the 2022 season, and he Was in the process of hiring personnel and getting the training Scheduled.

**MAYOR COMMENTS**

Weston announced that Stewart Braden, with the Yates Center News wanted to thank everyone for appointing the paper as the official city paper.

**CLAIMS & VOUCHERS**

Motion was made by Spoon, seconded by Kee, to pay the claims and vouchers in the amount of 48,737.77. Motion carried unanimously.

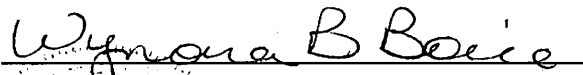
**ADJOURNMENT**

Motion was made by Spoon, seconded by Kee, to adjourn. Motion carried unanimously and council adjourned at 8:15pm.



Justin W Weston, Mayor

ATTEST:



Wynona B. Boice, City Clerk

Approved March 7, 2022