

**YATES CENTER CITY COUNCIL MINUTES  
JANUARY 18, 2022**

Yates Center City Council met in regular session on Tuesday, January 18, 2022, at City Hall. The meeting was held on Tuesday as Monday was a holiday. The Pledge of Allegiance was recited.

Mayor Weston called the meeting to order at 7:00pm. Roll call as follows: Barney, Reed, Spoon, Cathcard, Shaffer, and Cavender. Absent: Stewart and Kee. Other city officials present included: City Attorney Brian Duncan, Public Works Director Eric Boone, Code Enforcement Officer Donna Davis, Police Officer Vinson Baker, and City Clerk Becky Boice.

**AGENDA AMENDED & APPROVED**

Duncan requested that Farmer and Scheer be moved to the top of the agenda.

Cathcard added discussion on land in the industrial park under administrative, changed the executive session under safety to discussion on a fourth officer, and added discussion on a police department vehicle under safety.

**MINUTES APPROVED**

Motion was made by Spoon, seconded by Cathcard, to approve the minutes of the January 3, 2022, meeting as printed. Motion carried with Cathcard abstaining.

**FARMER/SCHEER 706 S KALIDA**

Dave Farmer and Billy Scheer were present to discuss the property at 706 S Kalida. After a lengthy discussion, it was the consensus of the council to have Duncan contact KDHE regarding illegal burying of trash on the property and to have the necessary paperwork ready for next council meeting to start the condemnation process on the house at 706 S Kalida.

**SCHULTZ CODE HEARING**

Shyla Schultz was not present for the meeting. Duncan read the letter she had submitted to council.

**CITY ATTORNEY**

Duncan had nothing at this time.



**COMMITTEE REPORTS**  
**ADMINISTRATIVE**  
**COVID POLICY**

Spoon presented a COVID policy for city employees. After discussion, motion was made by Spoon, seconded by Cavender, to approve the policy as changed. Motion carried unanimously.

**CODE ENFORCEMENT**

It was the consensus of the council to table changing code enforcement procedures until committee appointments have been made and the administrative committee can meet and bring to council the suggested changes.

**PRESIDENT OF THE COUNCIL**

Motion was made by Cathcard, seconded by Reed, to elect Spoon as president of the council. Motion carried with Spoon abstaining.

**¾ CENT SALES TAX**

Spoon presented information on the ¾ cent sales tax that will sunset in September. Spoon requested further discussion be put on the March 7 agenda.

**COLA RAISES**

Motion was made by Spoon, seconded by Shaffer, to give all full-time employees the 5% cost of living adjustment that was budgeted for, retroactive to January 1, 2022. Motion carried unanimously.



**CODE MOWING**

Motion was made by Cathcard, seconded by Shaffer, to solicit sealed bids for code enforcement mowing for the 2022 season. Motion carried unanimously with bids to be returned by Friday, February 18, 5:00pm.

**CODE TREE TRIMMING**

Motion was made by Cathcard, seconded by Shaffer, to solicit sealed bids for code enforcement tree trimming for 2022. Motion carried unanimously with bids to be returned by Friday, February 18, 5:00pm.

**HONOR FLIGHT**

Motion was made by Spoon, seconded by Shaffer, to donate \$1,000 to Neosho Lodge #27 to help cover costs of the SCC Veterans Honor Flight that allows Woodson County veterans to go to Washington DC. Motion carried unanimously.

**INDUSTRIAL PARK**

Discussion was held on land available in the industrial park and possible business incentives available.

**SAFETY  
FOURTH OFFICER**

Cathcard explained to council that negotiations were being made with the county to hire an officer from them. Motion was made by Cathcard, seconded by Shaffer, to pay Woodson County \$2100.00 to reimburse them for wages of an officer that has not completed a year of employment since graduating the academy, contingent on the chief of police and sheriff reaching an agreement. Motion carried unanimously.

**CHRIS BOWMAN**

Motion was made by Cathcard, seconded by Reed, to hire Chris Bowman full-time provided an agreement with the county is reached and Bowman is willing to sign a one-year employment contract. Motion carried unanimously.

**PD CAR REPAIR**

Cathcard informed council that the Dodge police car was in the shop for radiator repair.

**USDA GRANT**

Motion was made by Cathcard, seconded by Reed, to contact Mike Billings with the USDA, to apply for a grant for a police car and additional police and fire equipment. Motion carried unanimously.

**PUBLIC WORKS  
SIGN POSTS**

Boone presented bids for sign posts:

National Sign Company	22.86 each
Econo Signs	23.49 each
Signs Direct	30.24 each
Uline	44.00 each
Grainer	58.53 each

Motion was made by Spoon, seconded by Shaffer, to allow Boone to purchase 100 sign posts from National Sign Company. Motion carried unanimously.

**PARKS & PUBLIC LANDS  
CITY MOWING**

Motion was made by Reed, seconded by Cathcard, to solicit sealed bids for mowing city owned properties, with the addition of maps to the mowing specifications to show areas to be mowed. Motion carried unanimously with bids to be returned by Friday, February 18, 5:00pm.

**PARK EQUIPMENT**

Shaffer tabled discussion on playground equipment for Lincoln Park until he could get more information.

**POOL PERSONNEL**

Motion was made by Reed, seconded by Shaffer, to give the parks and public lands committee the authority to advertise/interview/hire pool personnel. Applications to be returned to by 5:00pm, Friday, February 11. Motion carried unanimously.

**MAYOR COMMENTS**

Mayor Weston appointed Cavender and Barney to the Woodson County Solid Waste Board.

**SOLID WASTE APPTS**

Motion was made by Spoon, seconded by Shaffer, to accept Weston's appointments for Cavender and Barney. Motion carried unanimously.

**CHAMBER REP APPT**

Mayor Weston appointed Donna Davis as the city representative to the Woodson County Chamber of Commerce Board.

Motion was made by Spoon, seconded by Shaffer, to accept Weston's appointment for Davis. Motion carried unanimously.

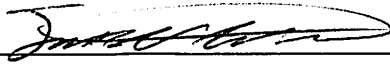
Mayor Weston visited with council members regarding what council committees they would like to serve on. Committee and annual appointments will be made at the next meeting.

**CLAIMS & VOUCHERS**

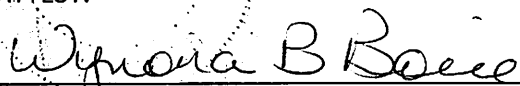
Motion was made by Spoon, seconded by Cavender, to pay the claims and vouchers in the amount of \$105,919.89. Motion carried unanimously.

**ADJOURNMENT**

Motion was made by Spoon, seconded by Cathcard, to adjourn. Motion carried unanimously and council adjourned at 9:40pm.

  
Justin W Weston, Mayor

ATTEST:

  
Wynona B Boice, City Clerk

Approved February 7, 2022