

**YATES CENTER CITY COUNCIL MINUTES
DECEMBER 20, 2021**

Yates Center City Council met in regular session on Monday, December 20, 2021, at City Hall. The Pledge of Allegiance was recited.

Mayor Wiehn called the meeting to order at 7:00pm. Roll call as follows: Reser, Stewart, Cathcard, and Cavender. Shaffer joined the meeting via phone. Absent: Spoon and Reed. One vacant position. Other city officials present included: City Attorney Brian Duncan, Public Works Director Eric Boone, Police Officer Reserve Martin Schomaker, Deputy City Clerk Janet Thompson, and City Clerk Becky Boice. Incoming Mayor Justin Weston and incoming Councilmembers Amber Barney and Lyle Kee were also present.

AGENDA AMENDED & APPROVED

Reser added tax abatement for Norman Massoth under administrative.

Reser added adopt Resolution Number 352 under administrative.

Motion was made by Reser, seconded by Cavender, to approve the agenda as amended. Motion carried unanimously.

MINUTES APPROVED

Motion was made by Reser, seconded by Cathcard, to approve the minutes of the December 6, 2021, meeting as printed. Motion carried unanimously.

THORNBRUGH

Ross and Gail Thornbrugh were present to discuss whether the alley and street in the 400 block of West Madison have been vacated. Discussion was tabled until the next meeting to allow more research to be done.

CITY ATTORNEY

Duncan presented Resolution Number 350; A RESOLUTION THANKING BARRY RESER AND LEAH WIEHN FOR THEIR TIME SERVED ON THE CITY COUNCIL AND AS MAYOR. Motion was made by Stewart, seconded by Cathcard, to adopt Resolution Number 350 as presented. Motion carried with Reser abstaining.



COMMITTEE REPORTS
ADMINISTRATIVE
RESOLUTION NUMBER 351


Reser presented Resolution Number 351 for approval; A RESOLUTION CONCERNING ACCOUNTING PROCEDURES AND FISCAL PROCEDURES AND PREPARATION OF FINANCIAL STATEMENTS AND FINANCIAL REPORTS FOR THE CITY OF YATES CENTER, KANSAS.

Motion was made by Reser, seconded by Cavender, to adopt Resolution Number 351 as presented. Motion carried unanimously.

UNCOLLECTABLES

Reser presented the uncollectable water accounts to write-off for bookkeeping purposes. Motion was made by Reser, seconded by Cavender, to write-off uncollectable accounts in the amount of \$7,298.15. Of this amount, \$6,893.17 will be sent in to the state set-off program. Motion carried unanimously.

SIDEWALK GRANT ENCUMBERANCE



Motion was made by Reser, seconded by Cathcard, to encumber \$8,750.00 from economic development for unused sidewalk grant projects. The funds will be used for sidewalk grants next year. Motion carried unanimously.

ORDINANCE NUMBER 1156

Reser presented Ordinance Number 1156 for approval; AN ORDINANCE ADOPTING THE CODIFICATION OF ORDINANCES OF THE CITY OF YATES CENTER, KANSAS, PROVIDING FOR THE REPEAL OF CERTAIN OTHER ORDINANCES NOT INCLUDED THEREIN, EXCEPTING CERTAIN ORDINANCES FROM REPEAL AND SAVING CERTAIN ACCRUED RIGHTS AND LIABILITIES.

Motion was made by Reser, seconded by Cavender, to adopt Ordinance Number 1156 as presented. Motion carried unanimously.

SALES TAX TRANSFERS

Motion was made by Reser, seconded by Stewart, to allow the city clerk to make the fourth quarter sales tax transfers before the end of the year if the city hasn't received the funds by December 27, 2021. Motion carried unanimously.

RESOLUTION NUMBER 352

Duncan presented Resolution Number 352 for approval; A RESOLUTION OF THE CITY OF YATES CENTER, KANSAS, APPROVING THE EXECUTION AND DELIVERY OF AN AGREEMENT TO RELEASE AND ASSIGN THE CITY'S OPIOID CLAIMS TO THE KANSAS ATTORNEY GENERAL AND CERTIFYING COSTS ATTRIBUTABLE TO SUBSTANCE ABUSE AND ADDICTION MITIGATION IN EXCESS OF \$500.

Motion was made by Reser, seconded by Cathcard, to adopt Resolution Number 352 as presented. Motion carried unanimously.

NORMAN MASSOTH TAX ABATE

Reser presented a tax abatement application from Norman Massoth for his new house at 711 S Ridge. Motion was made by Reser, seconded by Cathcard, to award the five-year tax abatement for the city's share of taxes to Norman Massoth. Motion carried unanimously.

EXECUTIVE SESSION

Motion was made by Reser, seconded by Cathcard, to enter into a 10-minute executive session, in the council room, for the purpose of discussing with the city attorney matters of a confidential character. Weston, Barney, and Kee to also be included in the executive session. Motion carried unanimously and council entered into executive session at 7:30pm to reconvene at 7:40pm.

Council reconvened at 7:40pm.

SAFETY

Cathcard requested the safety report be given after the public works as he was still getting information for the report.

**PUBLIC WORKS
WAIVE BID POLICY
SCADA UPGRADES &
TURBIDITY METERS**

Cathcard presented a bid from Integrated Controls for SCADA upgrades and turbidity meters. Motion was made by Cathcard, seconded by Stewart, to waive the bid policy for the SCADA upgrades and turbidity meters for the water plant. Motion carried unanimously.

Motion was made by Cathcard, seconded by Cavender, to purchase the SCADA upgrades and turbidity meters for the water plant from Integrated Controls not to exceed \$52,242.00. Motion carried unanimously.

**WAIVE BID POLICY
ACTUATORS FOR WATER PLANT**

Cathcard presented a bid from IEE for actuators for the water plant. Motion was made by Cathcard, seconded by Stewart, to waive the bid policy for the actuators for the water plant. Motion carried unanimously.

Motion was made by Cavender, seconded by Reser, to purchase the actuators for the water plant from IEE not to exceed \$64,148.58. Motion carried unanimously.

**WAIVE BID POLICY
UV UPGRADES SEWER PLANT**

Cathcard presented a bid from UVEON for UV upgrades at the sewer plant. Motion was made by Cathcard, seconded by Stewart, to waive the bid policy for UV upgrades at the sewer plant. Motion carried unanimously.

Motion was made by Cathcard, seconded by Stewart, to purchase the UV upgrades for the sewer plant from UVEON not to exceed \$55,950.00. Motion carried unanimously.

ENCUMBER DO METER FUNDS

Motion was made by Cathcard, seconded by Cavender, to encumber \$80,000.00 for a DO meter at the sewer plant. Motion carried unanimously.

WAIVE BID POLICY

DRYING BLOCKS

Cathcard presented a bid from Roberts Filter Group for drying blocks at the sewer plant. Motion was made by Cathcard, seconded by Cavender, to waive the bid policy for drying blocks at the sewer plant. Motion carried unanimously.

Motion was made by Cathcard, seconded by Cavender, to purchase drying blocks for the sewer plant from Roberts Filter Group not to exceed \$47,300.00. Motion carried unanimously.

ENCUMBER WATER TOWER REPAIRS

Motion was made by Cathcard, seconded by Cavender, to encumber \$164,200.00 for the repair work and painting on the water tower. Motion carried unanimously.



**RESERVOIR DAM REPAIR
ENCUMBERANCE**

Motion was made by Cathcard, seconded by Cavender, to encumber \$12,675.00 out of water utility for repair work needed on the dam at the reservoir. Motion carried unanimously.

BIDS FOR DAM REPAIR

Motion was made by Cathcard, seconded by Cavender, to have Boone solicit bids for repair work on the dam and washout by the spillway at the reservoir. Sealed bids to be returned to city hall by 5:00pm, January 14, 2022. Motion carried unanimously.

**ENCUMBERANCES FOR REPAIR
WORK ON KID'S POND DAM**

Motion was made by Cathcard, seconded by Cavender, to encumber \$68,500.00 from water utility for repair work needed on the dam at the kid's pond. Motion carried unanimously.

Motion was made by Cathcard, seconded by Cavender, to encumber \$15,000.00 from special recreation facilities for repair work needed on the dam at the kid's pond. Motion carried unanimously.



**SAFETY
ENCUMBERANCES**

Motion was made by Cathcard, seconded by Cavender, to encumber \$4,500.00 from the general fire capital outlay to be used towards the USDA grant for new fire equipment. Motion carried with Reser abstaining.

Motion was made by Cathcard, seconded by Cavender, to encumber \$5,250.00 from the general special law capital outlay to be used towards the USDA grant for new police equipment. Motion carried unanimously.

PART-TIME OFFICERS

Cathcard announced that McCarter, Spillman, and Cude were being dropped from the city's part-time officers and that Luis Cottrell-Desposito is starting as a new part-time officer.

PARKS & PUBLIC LANDS

No report was given.

MAYOR COMMENTS

Mayor Wiehn reflected on some of the council's accomplishments over the past few years including:

- Grant for new restrooms at South Owl Lake
- New playground equipment for Lincoln Park through a generous donation
- Improvements made by the recreation commission at the ballfields
- Grant for a new firetruck
- Grant for ADA sidewalks at the parks and ballfields
- New Christmas lights around the town square thanks to The Woodson County Chamber of Commerce
- Grant to help local business that struggled through COVID
- Grant for new swimming pool

CLAIMS & VOUCHERS

Motion was made by Reser, seconded by Cavender, to pay the claims and vouchers in the amount of \$115,625.40. Motion carried unanimously.

ADJOURNMENT

Motion was made by Reser, seconded by Cathcard, to adjourn. Motion carried unanimously and council adjourned at 8:25pm.

Leah L Wiehn

Leah L Wiehn, Mayor

ATTEST:

Wynona B Boice

Wynona B Boice, City Clerk

Approved January 3, 2022