

**YATES CENTER CITY COUNCIL MINUTES
JULY 19, 2021**

Yates Center City Council met in regular session on Monday, July 19, 2021, at City Hall. The Pledge of Allegiance was recited.

Mayor Wiehn called the meeting to order at 7:00pm. Roll call as follows: Reser, Reed, Stewart, Spoon, Cathcard, Shaffer, and Cavender. One vacant position. Other city officials present included: City Attorney Brian Duncan, Public Works Director Eric Boone, Assistant Police Chief Michael Strode, and City Clerk Becky Boice.

AGENDA AMENDED & APPROVED

Cathcard added a five-minute executive session for non-elected personnel under safety.

Motion was made by Reser, seconded by Reed, to approve the agenda as amended. Motion carried unanimously.

MINUTES APPROVED

Motion was made by Reser, seconded by Reed, to approve the minutes of the July 6, 2021, meeting as printed. Motion carried with Spoon abstaining.

CITY ATTORNEY

A brief discussion was held on the city and property owners responsibilities in maintaining ditches.

**COMMITTEE REPORTS
ADMINISTRATIVE
BUDGET DISCUSSION**

Options were discussed on finalizing the 2022 city budget. It was the consensus of the council that with the rising cost of commodities that no further cuts could be made.

Motion was made by Reser, seconded by Spoon to raise the 2022 mill levy to 62.310. Motion carried unanimously.

Motion was made by Reser, seconded by Shaffer, to have Jarred, Gilmore & Phillips, PA prepare the necessary paperwork to hold a RNR (Revenue Neutral Rate) Hearing. Motion carried unanimously.

Motion was made by Reser, seconded by Spoon, to set the RNR Hearing for Tuesday, September 7, 2021, at City Hall, at 7:00pm. Motion carried unanimously.

Motion was made by Reser, seconded by Cathcard, to set the 2022 Budget Hearing, for Tuesday, September 7, 2021, at City Hall, immediately following the RNR Hearing. Motion carried unanimously.

**CITY HALL COMPUTER
WAIVE BID POLICY**

Motion was made by Reser, seconded by Shaffer, to waive the bid policy to purchase a new computer and training for city hall staff. Motion carried unanimously.

Motion was made by Reser, seconded by Shaffer, to purchase a new computer, required software, and training from Advantage Computer/Jayhawk Software not to exceed \$2,535.00. Motion carried unanimously.

CITY HALL SIGN

Discussion was again held on a sign for the front of city hall. Motion was made by Reser, seconded by Shaffer, to give the administrative committee authority to write bid specifications for two options and re-solicit bids for a sign for the front of city hall. Motion carried unanimously, with bids to be returned by 5:00pm, Friday, August 13.

**SAFETY
EXECUTIVE SESSION**

Motion was made by Cathcard, seconded by Reser, to enter into a five-minute executive session, in the council room, with the mayor and city attorney also present for the purpose of discussing matters of non-elected personnel because if this matter was discussed in open session it might invade the privacy of those discussed. Motion carried unanimously and council entered into executive session at 7:44pm to reconvene at 7:49pm.

Council reconvened at 7:49pm.

PUBLIC WORKS

Discussion was held on the engineering services required for the repair and required paperwork for South Owl Lake Dam.

WAIVE BID POLICY

Motion was made by Spoon, seconded by Reser, to waive the bid policy for the "high hazard" EAP and the hydrologic analysis for South Owl Lake Dam. Motion carried unanimously.

AGRICULTURAL ENG

Spoon presented a contract from Frank Young, with Agricultural Engineering Associates for work regarding South Owl Lake Dam.

Motion was made by Spoon, seconded by Reser, to accept item number one for EAP preparation from Agricultural Engineering Associates not to exceed \$2000. Motion carried unanimously.

Motion was made by Spoon, seconded by Shaffer, to accept item number two for a hydrologic analysis from Agricultural Engineering Associates not to exceed \$7500. Motion carried unanimously.

**PARKS & PUBLIC LANDS
GRANT PERMISSION**

Reed removed permission to apply for grants from the agenda until more planning could be done.

RV EXPANSION

Shaffer announced that Requests for Qualifications and Proposals for Professional Engineering Services for the RV Camp expansion have been mailed out to approximately 20 engineering firms. Bids due back by 5:00pm , August 20.

FAULKNER SIDEWALK GRANT

Reser informed council that Wayne Faulkner had completed requirements for his sidewalk grant. Motion was made by Reser, seconded by Cathcard, to pay Faulkner the \$750 for the grant. Motion carried unanimously.

MAYOR COMMENTS

Wiehn reminded everyone to go out and support the Woodson County Fair that is in progress this week.

CLAIMS & VOUCHERS

Motion was made by Reser, seconded by Shaffer, to pay the claims and vouchers in the amount of \$148,817.10. Motion carried unanimously.

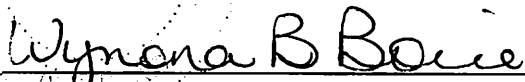
ADJOURNMENT

Motion was made by Reser, seconded by Cathcard, to adjourn. Motion carried unanimously and council adjourned at 8:10pm.



Leah L. Wiehn, Mayor

ATTEST:



Wynona B. Boice, City Clerk

Approved August 2, 2021