YATES CENTER CITY COUNCIL MINUTES
MARCH 1, 2021

Yates Center City Council met in regular session on Monday, March 1, 2021, at City Hall. The Pledge of Allegiance was recited.

President of the Council Wiehn called the meeting to order at 7:00pm. Roll call as follows: Reser, Reed, Wiehn, Stewart, Spoon, Cathcard, and Shaffer. Absent: Weber and Morrison. Other city officials present included: City Attorney Brian Duncan, Public Works Director Eric Boone, Police Officer Vinson Baker, and City Clerk Becky Boice.

AGENDA AMENDED & APPROVED

Reser removed Number 12 under administrative and replaced it with discussion on planting in the right-of-way.

Motion was made by Reser, seconded by Stewart, to approve the agenda as amended. Motion carried unanimously.

MINUTES APPROVED

Motion was made by Reser, seconded by Reed, to approve the minutes of the February 1, 2021, meeting as printed. Motion carried with Spoon and Wiehn abstaining.

WOODSON CO CHAMBER

Woodson County Chamber Representative Kyle Day asked for permission to install a lighted sign at the city's rv park on South Highway 75. Day gave examples of what would be displayed on the sign.

Motion was made by Reser, seconded by Cathcard, to allow the Chamber to install the lighted sign on the city property as requested, and for the city to pay the electric bill in exchange for having messages displayed on the sign. Motion carried unanimously.

DUANE EVANS – SR CENTER

Duane Evans, representing the Senior Center, was present to ask permission to be allowed to plant trees in the right-of-way in front of the Senior Center, with the understanding that if they needed to be trimmed or cut down for work in the right-of-way they would be.

After discussion, motion was made by Reser, seconded by Stewart, to not allow the planting of the trees in the right-of way. Motion carried unanimously.

CITY ATTORNEY

Duncan had nothing at this time.

COMMITTEE REPORTS
ADMINISTRATIVE
CODE TREE TRIMMING BIDS

The sealed bids for code tree trimming were opened by the administrative committee. Two bids were received:

Jeff Shepard	90.00 per hour
American Tree Care	bid amount was blank

Motion was made by Reser, seconded by Cathcard, to accept the bid from Jeff Shepard for 90.00 per hour. Motion carried unanimously.

CODE MOWING BIDS

The sealed bids for code mowing were opened by the administrative committee. Two bids were received:

Jeff Shepard (per lot)	1st time	200.00
	Additional times	50.00
Green Acre Lawns Care, LLC (per lot)		
	1st time	200.00
	Additional times	100.00

Motion was made by Reser, seconded by Cathcard, to accept the bid from Jeff Shepard as stated. Motion carried with Shaffer abstaining.

CITY MOWING BIDS

The sealed bids for city mowing were opened by the administrative committee. Two bids were received:

Jeff Shepard	21,900.00
Green Acre Lawns Care, LLC	23,573.00

RECESS

Motion was made by Reser, seconded by Reed, to have a five-minute recess for the city clerk to verify the addition on the bids. Motion carried unanimously.

Wiehn called the meeting back to order.

BID CORRECTED

Green Acre Lawns Care, LLC bid was corrected to 22,923.00.

Motion was made by Reser, Seconded by Cathcard, to accept the bid from Jeff Shepard in the amount of 21,900.00. Motion carried with Shaffer abstaining.

N MORRISON RESIGNATION

Wiehn presented Nik Morrison's resignation from council as he has moved. Regretfully, motion was made by Reser, seconded by Cathcard, to accept the resignation from Nik Morrison. Motion carried unanimously.

GARAGE DOOR BID

Reser opened the one bid received to replace the big garage door on the front of City Hall:

Cathcard Construction: 5,650.97

Motion was made by Reser, seconded by Stewart, to award the bid to Cathcard Construction and because the last council meeting was cancelled and the bid not opened on the date planned, to extend the completion date to April 23, 2021. Motion carried with Cathcard abstaining.

.ODE ENFORCEMENT

Reser tabled discussion on code enforcement for the house on West Madison until the next meeting.

CHARTER ORDINANCE 22

Duncan presented Charter Ordinance 22 for approval; A CHARTER ORDINANCE EXEMPTING THE CITY OF YATES CENTER, KANSAS FROM THE PROVISIONS OF K.S.A. 12-1651, et. Seq., PROVIDING SUBSTITUTE AND ADDITIONAL PROVISIONS WHICH RELATE TO THE NAMING OF AN OFFICIAL CITY NEWSPAPER, AND REPEALING ANY ORDINANCE IN CONFLICT THEREWITH.

Motion was made by Reser, seconded by Stewart, to adopt Charter Ordinance 22 as presented. Motion carried unanimously.

PERSONNEL MANUAL UPDATE

Reser presented an update to the personnel manual regarding reimbursement by employees if terminated/quit during probationary period.

Motion was made by Spoon, seconded by Reser, to update the personnel manual as presented. Motion carried unanimously.

HELLER ST LIGHT REQUEST

A request from Luke Heller to have the city install a street light between Main and Green on Park Street was read. Motion was made by Reser, seconded by Reed, to deny the request for the street light based on the fact there are already street lights at both ends of the block. Motion carried unanimously.

FENCING REGULATIONS

Fencing regulations were briefly discussed. It was the consensus of the council to contact a local fencing contractor to help get insights on how to change the fencing regulations.

CODE BOOK WORK SESSION

A work session to finish updating the code book was set for Monday, March 8, 6:00pm at City Hall.

R-O-W ORDINANCE

Council requested Duncan to prepare an ordinance to adopt regarding regulations of what can be in the rights-of-way.

SAFETY
POLICE DEPT UPDATE

Cathcard gave an update on how the police department was operating while being short two full-time officers.

'D VEHICLE

Cathcard informed council that the #2 police car had been totaled in an accident. He appreciated the sheriff not only loaning the city a vehicle but allowing his deputies to work part time also.

A lengthy discussion was held on different options to replace the wrecked vehicle. Motion was made by Cathcard, seconded by Shaffer, to give the safety committee the authority to negotiate with the sheriff to purchase the 2014 Ford Explorer with the lowest miles, not to exceed 14,0000.00, provided any repairs the city requested were done. Motion carried with Wiehn voting no.

PUBLIC WORKS

Duncan requested discussion on the South Owl Lake Dam be removed from the agenda until more information is received.

CHEMICAL FEEDER PUMP

Spoon presented three bids for a chemical feeder pump at the water plant:

Brenntag	830.00
Burt Process Equipment	883.00
Novatech-USA.com	889.00

Motion was made by Spoon, seconded by Shaffer, to purchase a chemical feeder pump from Brenntag for 830.00. Motion carried unanimously.

STREET SWEEPER REPAIRS

Boone explained that the street sweeper had broken down and repair parts were purchased in the amount of 549.79 with the committee's approval.

PARKS & PUBLIC LANDS PARKS WORKER

Motion was made by Wiehn, seconded by Shaffer, to give permission to the parks and public lands committee to advertise/interview/hire a part-time seasonal parks worker. Motion carried unanimously.

OOL PERSONNEL

Motion was made by Wiehn, seconded by Cathcard, to give permission to the parks and public lands committee to interview and hire pool personnel. Motion carried unanimously.

EXECUTIVE SESSION

Motion was made by Wiehn, seconded by Reser, to enter into a 15-minute executive session for attorney/client privilege, in the council room, with the city attorney and city clerk present, for the purpose of discussing matters of a confidential character and which is private. Motion carried unanimously. Council entered into executive session at 8:36pm to reconvene at 8:51pm.

Council reconvened at 8:51pm.

POOL LANDSCAPING

Pool landscaping was briefly discussed.

MAYOR COMMENTS

Weber was not present.

CLAIMS & VOUCHERS

Motion was made by Reser, seconded by Shaffer, to pay the claims and vouchers in the amount of 298,550.99. Motion carried unanimously.

ADJOURNMENT

Motion was made by Reser, seconded by Cathcard, to adjourn. Motion carried unanimously and council adjourned at 9:00pm.

Leah L Wiehn

Leah L Wiehn, President of the Council

ATTEST:

Wynona B Boice

Wynona B Boice, City Clerk

Approved March 15, 2021