

**YATES CENTER CITY COUNCIL MINUTES  
FEBRUARY 1, 2021**

Yates Center City Council met in regular session on Monday, February 1, 2021, at City Hall. The Pledge of Allegiance was recited.

Mayor Weber called the meeting to order at 7:00pm. Roll call as follows: Reser, Reed, Stewart, Cathcard, Shaffer, and Morrison. Absent: Spoon and Wiehn. Other city officials present included: City Attorney Brian Duncan, Public Works Director Eric Boone, Assistant Chief of Police Michael Strode, and City Clerk Becky Boice.

**AGENDA AMENDED & APPROVED**

Reser added employee wages under administrative.

Reser added Lewis Quackenbush at the top of the agenda to discuss a building permit issue.

Motion was made by Reser, seconded by Shaffer, to approve the agenda as amended. Motion carried unanimously.

**MINUTES CORRECTED & APPROVED**

The minutes of the January 19, 2021, meeting were corrected to "Motion was made by Morrison, seconded by Cathcard, to accept the bid from Integrated Controls, Inc for the DO meter in the amount of \$53,994.00."

Motion was made by Reser, seconded by Shaffer, to approve the minutes of the January 19, 2021, meeting as corrected. Motion carried unanimously.

**LEWIS QUACKENBUSH**

Lewis Quackenbush was present to discuss the zoning setbacks on a pergola he would like to build on his property. After discussion, it was the consensus of the council to allow Quackenbush to build his pergola in line with an existing structure.

**CITY ATTORNEY**

Duncan had nothing at this time.



**COMMITTEE REPORTS**  
**ADMINISTRATIVE**  
**EAST GARAGE DOOR**

Motion was made by Reser, seconded by Shaffer, to solicit sealed bids to replace the east garage door on the front of city hall with a smaller one and to insulate the area. Bid specifications available at city hall with sealed bids due back by Friday, February 12, at 5:00pm. Motion carried with Cathcard abstaining.

**CODE ENFORCEMENT**  
**WEST MADISON**

Discussion was held on a house that needed condemned on West Madison Street. It was the consensus of the council to have Duncan start condemnation paperwork on the house.

**COVID 19 VACCINE**

After discussion, it was the consensus of the council to not set a policy on the COVID vaccine at this time and to discuss it again in six weeks.

**PUBLISHING ORDINANCES**

Duncan explained that it is possible to pass a charter ordinance opting out of having to publish the majority of ordinances in a newspaper, instead publishing them on the city website. Weber asked for council to think about this and to have it on the agenda again at the next meeting. The main reason for publishing the ordinances on the website would be to save costs.



**EXECUTIVE SESSION**

Motion was made by Reser, seconded by Reed, to enter into a 10-minute executive session, in the council room, for the purpose of discussing matters of non-elected personnel because if this matter were discussed in open session it might invade the privacy of those discussed. Motion carried unanimously. Duncan to be included. Council entered into executive session at 7:46pm to reconvene at 7:56pm.

Council reconvened at 7:56pm.

**COLA RAISES**

Motion was made by Reser, seconded by Shaffer, to give full-time city employees a 2% COLA retroactive to January 1. Motion carried unanimously.

**SAFETY  
SCHOOL ZONE AHEAD SIGNS**

Boone presented information from KDOT on the requirements for installing school zone ahead signs. After discussion, it was the consensus of the council to not install signs at this time.

**EXECUTIVE SESSION**

Motion was made by Cathcard, seconded by Reed, to enter into a 10-minute executive session with Duncan, in the council room, for the purpose of discussing with the city attorney matters of a confidential character and which is private. Motion carried unanimously. Council entered into executive session at 8:05pm to reconvene at 8:15pm.

Council reconvened at 8:15pm.

**PUBLIC WORKS  
CLEANUP**

Motion was made by Morrison, seconded by Reser, to have a residential cleanup week April 5-9. Guidelines and requirements to be advertised. Motion carried unanimously.

**PARKS & PUBLIC LANDS**

No report was given.

**MAYOR COMMENTS**

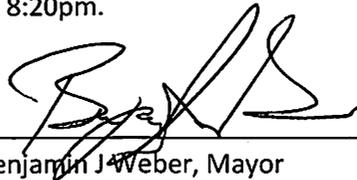
Weber had nothing at this time.

**CLAIMS & VOUCHERS**

Motion was made by Reser, seconded by Reed, to pay the claims and vouchers in the amount of \$72,747.24. Motion carried unanimously.

**ADJOURNMENT**

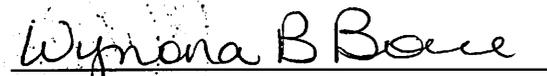
Motion was made by Morrison, seconded by Cathcard, to adjourn. Motion carried unanimously and council adjourned at 8:20pm.



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Benjamin J. Weber, Mayor

ATTEST:



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Wynona B. Boice, City Clerk

Approved March 1, 2021