

**YATES CENTER CITY COUNCIL MINUTES
DECEMBER 7, 2020**

Yates Center City Council met in regular session on Monday, December 7, 2020, at City Hall. The Pledge of Allegiance was recited.

Mayor Weber called the meeting to order at 7:00pm. Roll call as follows: Reser, Reed, Wiehn, Stewart, Spoon, Cathcard, and Shaffer. Absent: Morrison. Other city officials present included: City Attorney Brian Duncan and City Clerk Becky Boice.

AGENDA AMENDED & APPROVED

Under administrative, Reser added: Approve YC News for CDBG-CV funding and Honor Flight donation. Cathcard added discussion on city hall flooring.

Motion was made by Reser, seconded by Cathcard, to approve the agenda as amended. Motion carried unanimously.

MINUTES APPROVED

Motion was made by Reser, seconded by Wiehn, to approve the minutes of the November 16, 2020, meeting as printed. Motion carried unanimously.

CITY ATTORNEY

Duncan gave an update on the administrative part of the swimming pool CDBG project.

**COMMITTEE REPORTS
ADMINISTRATIVE
PETE'S 2021 CMB**

Motion was made by Reser, seconded by Wiehn, to approve the 2021 CMB application for Pete's. Motion carried unanimously.

RESOLUTION NUMBER 343

Reser presented Resolution Number 343 for approval; A RESOLUTION CONCERNING ACCOUNTING PROCEDURES AND FISCAL PROCEDURES AND PREPARATION OF FINANCIAL STATEMENTS AND FINANCIAL REPORTS FOR THE CITY OF YATES CENTER.

Motion was made by Reser, seconded by Wiehn, to approve Resolution Number 343 as presented. Motion carried unanimously.

CDBG-CV SPROUTS

Motion was made by Reser, seconded by Wiehn, to approve Sprouts, LLC for up to \$30,000.00 of CDBG-CV funding providing all required paperwork is provided. Motion carried with Spoon abstaining.

EMCUMBER SIDEWALK FUNDS & APPROVE GRANT EXTENSIONS

Since the sidewalk project grants were awarded so late in the year, motion was made by Reser, seconded by Wiehn, to encumber the remaining 2020 funds and extend the deadline for project completions on the 2020 recipients until December of 2021. Motion carried with Cathcard abstaining.

HONOR FLIGHT DONATION

Motion was made by Reser, seconded by Shaffer, to make a donation in the amount of \$1,000.00 to the Honor Flight. Motion carried unanimously.

CDBG-CV YC NEWS

Motion was made by Reser, seconded by Cathcard, to approve YC News for up to \$22,000.00 of CDBG-CV funding providing all required paperwork is provided. Motion carried with Spoon abstaining.

CITY HALL FLOORING

Discussion was held on replacing the 30-year-old flooring in City Hall. Motion was made by Wiehn, seconded by Reser, to solicit sealed bids to have approximately 2000 sq ft of flooring replaced with bids due back January 15, 2021, at 5:00pm. Motion carried with Cathcard abstaining. A completion date of March 31, 2021, was set.

SAFETY EXECUTIVE SESSION

Motion was made by Cathcard, seconded by Wiehn, to enter into a 5-minute executive session, in the council room, for attorney/client privilege for the purpose of discussing with the city attorney matters of a confidential character. Motion carried unanimously. Council entered into executive session at 7:36pm to reconvene at 7:41pm.

Council reconvened at 7:41pm.

FIRETRUCK DELIVERY

Cathcard updated council that members of the fire department would be going to do the final walk through on the new fire truck next week. Pending the final testing, delivery could be possible by the end of the year.



**PUBLIC WORKS
ORDINANCE NUMBER 1142**

Duncan presented Ordinance Number 1142 for adoption;
AN ORDINANCE AMENDING ORDINANCE NUMBER 1124,
INCREASING WATER RATES BY 2%.

Motion was made by Spoon, seconded by Reed, to adopt
Ordinance Number 1142 as presented. Motion carried
unanimously.

ORDINANCE NUMBER 1143

Duncan presented Ordinance Number 1143 for adoption;
AN ORDINANCE AMENDING ORDINANCE NUMBER 1125,
INCREASING SEWER RATES BY 2%.

Motion was made by Spoon, seconded by Reed, to adopt
Ordinance Number 1143 as presented. Motion carried
unanimously.

RYTHER RAISE

Spoon informed council that Rodney Ryther has completed
his probation period and was doing a good job. Motion
was made by Spoon, seconded by Stewart, to give Ryther a
raise of .50 per hour. Motion carried unanimously.



UNCOLLECTABLES

Spoon presented the 2020 uncollectable accounts to write off
for bookkeeping purposes:

- \$5,647.04 to be sent into the state set-off program
- \$1,659.65 to be wrote off for deceased customers

Motion was made by Spoon, seconded by Stewart, to write off
2020 uncollectable accounts in the amount of \$7,306.69.
Motion carried unanimously.

TROY PAYNE HIRED

Spoon announced that Troy Payne has been hired to fill
the water/wastewater position in public works.

PARKS & PUBLIC LANDS

No committee report was given.

MAYOR COMMENTS

Weber asked council to be thinking what committees they
would like to serve on as he plans to make committee
appointments in January.

CLAIMS & VOUCHERS

Motion was made by Reser, seconded by Wiehn, to pay the claims and vouchers in the amount of \$125,343.46.
Motion carried unanimously.

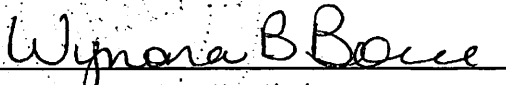
ADJOURNMENT

Motion was made by Spoon, seconded by Cathcard, to adjourn.
Motion carried unanimously and council adjourned at 7:50pm.



Benjamin J. Weber, Mayor

ATTEST:



Wynona B. Boice, City Clerk

Approved December 21, 2020