

**YATES CENTER CITY COUNCIL MINUTES
JULY 6, 2020**

Yates Center City Council met in regular session on Monday, July 6, 2020, at City Hall. The Pledge of Allegiance was recited.

Mayor Weber called the meeting to order at 7:00pm. Roll call as follows: Reser, Reed, Stewart, Spoon, Cathcard, Shaffer, and Morrison. Absent: Wiehn. Other city officials present included City Attorney Brian Duncan, Police Chief Doug Smoot, Police Officer Vinson Baker, Public Works Director Eric Boone, and City Clerk Becky Boice.

AGENDA AMENDED & APPROVED

Reser tabled discussions on burn permits and city hall kitchen repairs until the next meeting. He also announced that JJ Edwards couldn't make it for the update on Revitalize YC.

Motion was made by Reser, seconded by Morrison, to approve the agenda as amended. Motion carried unanimously.

MINUTES APPROVED

Motion was made by Reser, seconded by Cathcard, to approve the minutes of the June 15, 2020, meeting as printed. Motion carried unanimously.

Motion was made by Reser, seconded by Cathcard, to approve the minutes of the June 29, 2020, special meeting as printed. Motion carried unanimously.

BUDGET HEARING

Motion was made by Reser, seconded by Morrison, to open the 2021 Budget Hearing. Motion carried unanimously.

There was no public comments or questions and no further discussion by council.

Motion was made by Reser, seconded by Shaffer, to close the 2021 Budget Hearing. Motion carried unanimously.

BILLINGS – USDA GRANT

Mike Billings, with USDA, was present to explain the procedures and requirements for the recently awarded USDA grant for police and fire equipment.

Billings presented forms needing to be signed for the grant.

Motion was made by Cathcard, seconded by Shaffer, to authorize Mayor Weber to sign the LETTER OF INTENT TO MEET CONDITIONS for the USDA grant. Motion carried unanimously.

Motion was made by Cathcard, seconded by Reser, to authorize Mayor Weber to sign the REQUEST FOR OBLIGATION OF FUNDS for the USDA grant. Motion carried unanimously.

**CITY ATTORNEY
COURT MASKS REQUIRED**

Duncan informed council that it would be a state requirement for staff and all people attending municipal court to wear masks due to COVID.

**COMMITTEE REPORTS
ADMINISTRATIVE
ADOPT 2021 BUDGET**

Motion was made by Reser, seconded by Spoon, to adopt the 2021 Budget as presented. Motion carried unanimously.

CARES ACT

Boice gave a brief update on the first meeting of the Woodson County Coronavirus Relief Fund (CRF) Task Force.

**SAFETY
THIRD POLICE CAR**

Discussion was held on options to replace the Crown Vic police car that is no longer operable. Motion was made by Cathcard, seconded by Shaffer, to allow the Yates Center Police Department to be put on the waiting list to purchase a retired Kansas Highway Patrol vehicle, without any obligations. Motion carried unanimously.

SMOOT CONTRACT

Motion was made by Cathcard, seconded by Reed, to not extend the contract of Chief of Police Doug Smoot, but to hire him as a regular employee. Motion carried with Spoon voting no.

PD VACATION

Cathcard explained the need to adjust the vacation time earned for the police department since the work schedule has been adjusted. Motion was made by Cathcard, seconded by Reed, to allow police officers with vacation time earned to keep it, but on their next employment anniversary to change the police department's week of vacation earned from 72 hours to 48 hours. Motion carried unanimously.

FIRETRUCK P.O.

Motion was made by Cathcard, seconded by Shaffer, to authorize Mayor Weber to sign the purchase order from Sutphen on the firetruck from CDBG funding.

**PUBLIC WORKS
PUMP HOSES
WAIVE BID POLICY**

Motion was made by Spoon, seconded by Reser, to waive the bid policy to purchase two hoses for the water plant peristaltic pump. Motion carried unanimously.

Motion was made by Spoon, seconded by Shaffer, to purchase two hoses for the water plant peristaltic pump from Fluid Equipment for \$1,086.00. Motion carried unanimously.

CHILD AT PLAY SIGNS

A lengthy discussion was held on the placement of "Child At Play" signs. It was tabled until the next meeting to allow the safety committee to check into the matter.

FENCE 709 S LINCOLN

It was the consensus of the council to have the police department notify the property owner at 709 S Lincoln that his fence was in the right-of-way and needed to be moved immediately.

DO METER ENG SERVICES

Spoon opened the two bids that were received for the engineering services of the DO meter:

BG Consultants	\$8,500.00
Wilson & Company	\$6,200.00

Motion was made by Spoon, seconded by Shaffer, to accept the bid from Wilson & Company of \$6,200.00. Motion carried unanimously.

EXECUTIVE SESSION

Motion was made by Spoon, seconded by Reser, to enter into a 10-minute executive session for attorney/client privilege, in the council room, for the purpose of discussing with the city attorney matters of a confidential character and which is private. Motion carried unanimously. Council entered executive session at 8:24pm to reconvene at 8:34pm.

Council reconvened at 8:34pm.

LEEDY WATER BILL

Motion was made by Spoon, seconded by Shaffer, to credit the sewer charge in the amount of \$188.97 on Mark Leedy's water bill on Sanderson street. Motion carried unanimously.

PARKS & PUBLIC LANDS

No report was given.

MAYOR COMMENTS

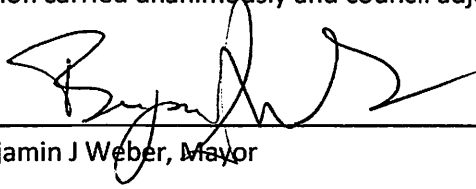
Weber had nothing at this time.

CLAIMS & VOUCHERS

Motion was made by Reser, seconded by Spoon, to pay the claims and vouchers in the amount of \$73,394.62. Motion carried unanimously.

ADJOURNMENT

Motion was made by Reser, seconded by Cathcard, to adjourn. Motion carried unanimously and council adjourned at 8:45pm.



Benjamin J Weber, Mayor

ATTEST:



Wynona B Boice, City Clerk

Approved July 20, 2020