

**YATES CENTER CITY COUNCIL MINUTES  
JUNE 1, 2020**

Yates Center City Council met in regular session on Monday, June 1, 2020. The meeting was moved to the Woodson County Ambulance Barn, 114 N Main, to allow for social distancing because of COVID-19. The public was notified by a sign posted at City Hall. The Pledge of Allegiance was recited.

President of the Council Wiehn called the meeting to order at 7:00pm. Roll call as follows: Reser, Reed, Wiehn, Stewart, Spoon, Cathcard, and Morrison. Absent: Weber and Shaffer. Other city officials present included City Attorney Brian Duncan, Police Officer Scott Hockman, Public Works Director Eric Boone, Assistant Fire Chief John Schinstock, and City Clerk Becky Boice.

**AGENDA AMENDED & APPROVED**

Spoon added opening bids for the overhead door at the south shop.

Reser added a five-minute executive session under administrative for attorney/client privilege.

Cathcard moved awarding the CDBG firetruck bid to the top of the safety committee report.

Motion was made by Reser, seconded by Cathcard, to approve the agenda as amended. Motion carried unanimously.

**MINUTES APPROVED**

Motion was made by Reser, seconded by Reed, to approve the minutes of the May 18, 2020, council meeting as printed. Motion carried unanimously.

Motion was made by Reser, seconded by Cathcard, to approve the minutes of the May 27, 2020, special council meeting. Motion carried with Spoon abstaining.

**CITY ATTORNEY**

Duncan had nothing at this time.

**COMMITTEE REPORTS  
ADMINISTRATIVE  
CODE UPDATES**

Reser gave brief updates on two properties that have had code violation hearings and extensions.

**MASS TEXTING PROGRAM**

Reser presented options on a mass texting program that would allow city personnel to notify customers regarding emergencies or important information such as inclement weather, street closings, or water leaks. Motion was made by Reser, seconded by Cathcard to allow Boice to proceed with a one-year trial from TextCaster. Motion carried unanimously.

**CHAMBER REPRESENTATIVE**

Reser announced that Shaffer was no longer able to serve as the city representative on the chamber board. After a short discussion, the matter was tabled until the next meeting.

**CITY HALL KITCHEN REPAIRS**

Reser tabled discussion.

**MAYOR DISASTER AUTHORITY  
RESOLUTION NUMBER 338**

Duncan presented Resolution Number 338 for approval; A RESOLUTION OF THE CITY OF YATES CENTER, KANSAS TERMINATING ITS STATE OF EMERGENCY DECLARATION.

Motion was made by Reser, seconded by Reed, to adopt Resolution Number 338 as presented. Motion carried unanimously.

**COUNCIL MEETING LOCATION**

It was the consensus of the council to move the budget workshop scheduled for Monday, June 8, at 6:00pm back to City Hall.

The June 15, council meeting will be held at the Woodson County Ambulance Barn. Council meetings after June 15, will be held at City Hall.

**EXECUTIVE SESSION**

Motion was made by Reser, seconded by Cathcard, to enter into a five-minute executive session, in the meeting room, for the purpose of discussing with the city attorney matters of a confidential character and which is private. Motion carried unanimously. Council entered into executive session at 7:19pm to reconvene at 7:24pm.

Council reconvened at 7:24pm.

**SAFETY**

**FIRETRUCK BIDS**

Cathcard and Schinstock discussed with council the bid opening for a new firetruck that had taken place at 2:00pm. Two companies had declined to bid and two companies had not bid as per bid specifications. Cathcard presented the lowest qualifying bid from Flint Hills Fire & Rescue for a Sutphen SI 75 aerial ladder truck complete with all requested alternate items delivered for the sum of \$848,948.60. The budget for the project is \$800,000.00 (\$400,00 in CDBG funds and \$400,000 in local funds). Since additional cost over budget is the city's responsibility, it was the committee's recommendation to chose to subtract alternates #2 and #5 to bring the project total to \$800,725.81, which \$400,725.81 will be local funds.

Motion was made by Cathcard, seconded by Spoon, to accept the bid as presented in the amount of \$800,725.81, with local funds of \$400,725.81. Motion carried with Reser abstaining.

Motion was made by Cathcard, seconded by Spoon, to issue a Notice of Award to Flint Hills Fire & Rescue. Motion carried with Reser abstaining.

Motion was made by Cathcard, seconded by Reed, to pay the down payment for the firetruck out of the Special Law and Emergency Vehicle Fund in the amount of \$400,000.00. Motion carried with Reser abstaining.

**SPEED LIMIT SOUTH OWL LAKE**

Discussion was held on raising and lowering the speed limit on the access road to South Owl Lake and the loop around the South Owl Lake park area. Motion was made by Cathcard, seconded by Reser, to lower the speed limit, around the loop only, to 15mph. Motion carried unanimously. New and additional signage to be installed clearly marking the speed limits.

**BURN PERMITS**

After a lengthy discussion on how to handle city burning permits, motion was made by Cathcard, seconded by Reed, to have Duncan prepare an ordinance allowing for annual city burn permits to be obtained at no cost at City Hall. The resident obtaining the permit will be required to call in to Woodson County Dispatch each time before burning. Motion carried unanimously.

**ANDREW PAASCH**

Cathcard announced the safety committee had interviewed and hired Andrew Paasch as the new fourth full-time police officer.

**PUBLIC WORKS  
DO ENGINEERING**

Motion was made by Spoon, seconded by Reed, to solicit sealed bids for engineering services for a continuous read dissolved oxygen probe, meter and readout. Bids to be returned to City Hall by 5:00pm, Thursday, July 2, 2020. Motion carried unanimously.

**WATER UTILITY TRUCK**

Motion was made by Spoon, seconded by Morrison, to allow Boone to purchase a utility truck for the water department not to exceed \$45,000.00. Motion carried unanimously.

**CHLORINE TESTER**

Motion was made by Spoon, seconded by Reed, to waive the bid policy on purchasing a Chlorine Dioxide and Chlorite tester. Motion carried unanimously.

Motion was made by Spoon, seconded by Reed, to purchase a Chlorine Dioxide and Chlorite tester from Aqua Service Distributors not to exceed \$2,600.00. Motion carried unanimously.

**SHOP OVERHEAD DOOR**

Spoon opened the one bid received for an overhead door at the street department south shop;

Superior Building Supply            \$4,994.00

Motion was made by Spoon, seconded by Reser, to accept the bid from Superior Building Supply. Motion carried with Wiehn abstaining.



**PARKS & PUBLIC LANDS  
S OWL LAKE DAM REPAIRS**

Wiehn tabled discussion on South Owl Lake dam repairs until the next meeting.

**OPENING PARKS & RR**

Motion was made by Wiehn, seconded by Morrison, to open Lincoln Park and South Owl Lake Playground to the public on June 8. Motion carried unanimously. Signs will be posted encouraging people to follow recommended guidelines for COVID-19.

A discussion to open the restrooms at Delay Stadium and South Owl Lake was tabled until the next meeting.

**POOL CHANGE ORDERS**

Discussion was held on different change order options on the construction of the new pool.

Motion was made by Wiehn, seconded by Reser, to give the president of the council the authority to sign the pool change orders if the mayor is unavailable. Motion carried unanimously.

It was the consensus of the council to have the grant administrator provide the required paperwork to submit to the state requesting change orders for the pool.



**POOL FINANCING**

Motion was made by Wiehn, seconded by Spoon, to allow Wiehn to secure the pool financing from GN Bank not to exceed \$615,000 for the base bid pool construction and the possible change orders of gutters instead of skimmers and the addition of a family change room. Motion carried unanimously.

**CHANGE ORDER LIMIT**

Motion was made by Spoon, seconded by Reser, to give the parks and public lands committee the authority to approve future change orders for the pool not to exceed \$3,000 each. The committee to report change orders at the next scheduled council meeting. Motion carried unanimously.

**NOTICE TO PROCEED**

Motion was made by Cathcard, seconded by Stewart, to allow the president of the council to sign the Notice to Proceed for the pool project. Motion carried unanimously.

**BRANCO CONTRACT**

Motion was made by Wiehn, seconded by Reser, to allow the president of the council to sign the Branco contract for the pool project. Motion carried unanimously.

**MAYOR COMMENTS**

Weber was not present.

**CLAIMS & VOUCHERS**

Motion was made by Reser, seconded by Reed, to pay the claims and vouchers in the amount of \$52,966.05. Motion carried unanimously.

**ADJOURNMENT**

Motion was made by Reser, seconded by Morrison, to adjourn. Motion carried unanimously and council adjourned at 9:12pm.

  
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Leah Wiehn, President of the Council

ATTEST:

  
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Wynona B Boice, City Clerk

Approved June 15, 2020