

Job description for Water/ Wastewater Dept.

Working weekends and holidays performing all test and recording results as required by EPA and KDHE.

Handling chemical bags and containers that weigh up to 70 lbs, (**some of these chemicals are very hazardous**).

Filling dry chemical feeders, changing gaseous chlorine tanks, and mixing of chemicals.

Walking and driving a city owned vehicle to read water meters.

Be able to operate a manual transmission truck (non CDL dump truck and tank truck).

Working in ditches using shovels and other tools to repair water leaks and replacing other components of the water distribution system and sewer collection system.

Doing janitorial work at the water and sewer plants.

Painting at water and sewer plants.

Mowing and weed eating around lift stations and anywhere else that needs it.

Replacing water meter pits, and water meters.

Locating and digging out water valve boxes and manhole lids.

Helping with the water valve exercising program.

Cleaning the drying beds at sewer plant.

Helping with the maintenance at the water plant, sewer plant and equipment.

You must be able to obtain state certification after two (2) years of employment, either a class one (1) certification or class two (2) certification. If a class two (2) certification is not obtained after two (2) years of employment, before the end of three (3) years of employment, a class two (2) certification must be obtained, this is for both water and wastewater. A class two (2) certification is required for our water and wastewater plants.

One to three years of similar or related experience preferred. Employee is expected to have acquired the necessary information and skills to perform the job reasonably well within six months of employment.

Problem solving is a factor in this position. This employee makes decisions about necessary repairs and performing various duties in the most timely and efficient manner.

This position works with supervision from the Public Works Director, and does not have any supervisory duties.

Having computer knowledge is helpful.

Duties are not just limited to these job descriptions as other job duties will arise.

Employee is directly responsible for departmental equipment.

Daily contact with the general public, co-workers, other city departments, and occasional contact with elected or appointed officials is expected.

Adverse working conditions exist within this position. Exposure to heavy machinery, hazardous chemicals, excessive noise, and all types of weather conditions is expected.

Manual labor including lifting and the ability to operate heavy machinery is required frequently in this position.

A pre-employment physical and drug screening is required. Random drug screening is required during employment.

This is a serious job and the public's health could be at risk, if job tasks aren't taken seriously and fully completed at the highest level at the water and wastewater department!