**YATES CENTER CITY COUNCIL MINUTES**
**APRIL 15, 2019**

**CDBG HEARING**

A public hearing was held April 15, 2019, at the Woodson County Community Building to full fill the requirement for the Community Development Block Grant for a new swimming pool that the City is applying for. Mayor Weber called the hearing to order. Present: Reser, Randall, Wiehn, Beecher, Spoon, Cathcard, and Shaffer. Absent: Jones.

Motion was made by Reser, seconded by Beecher, to open the hearing. Motion carried unanimously and the hearing opened at 6:15pm. Present: Dennis Marker, Cindy Adams, Trevor Chism, Casey Diver, Kate Shepard, Marla Newman, Ron Shaffer, Gary and Nicole Morris, and Leann Smith.

Jeff Bartley with Watersedge, and Rose Mary Saunders with Ranson Financial Group, addressed the group with grant information and a slide show of how the new pool would look. Several questions were answered by Bartley, Saunders and council.

Motion was made by Spoon, seconded by Beecher, to close the hearing. Motion carried unanimously and the hearing was closed at 7:13pm. Council adjourned to City Hall for the regular council meeting.

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Yates Center City Council met in regular session on Monday, April 15, 2019, at City Hall. The Pledge of Allegiance was recited.

Mayor Weber called the meeting to order at 7:30pm. Roll call as follows: Reser, Randall, Wiehn, Beecher, Spoon, Cathcard, Shaffer, and Jones. Other city officials present included: City Attorney Brian Duncan, Public Works Supervisor Eric Boone, Police Officer John Cunningham, and City Clerk Becky Boice.

**AGENDA AMENDED & APPROVED**

Cathcard moved the Chamber Christmas light update to the top of the agenda and added Marla Newman with a chamber update.

Reser added Leann Smith to the top of the agenda.

Wiehn added Rose Mary Saunders with Jeff Bartley on pool information.

Wiehn added a 10 minute executive session for attorney/client under parks and public lands.

Reser added discussion on the lend-a-truck program under public works.

Beecher added SEK Coop under administrative.

Beecher added a 15 minute executive session for trade secrets under administrative.

Motion was made by Reser, seconded by Cathcard, to approve the agenda as amended. Motion carried unanimously.

**MINUTES APPROVED**

Motion was made by Reser, seconded by Beecher, to approve the minutes of the April 1, 2019, meeting as printed. Motion carried with Spoon abstaining.

**POOL CDBG INFO**
**RESOLUTION #321**

Saunders presented Resolution Number 321 for approval;
A RESOLUTION CERTIFYING LEGAL AUTHORITY TO APPLY FOR THE KANSAS SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FROM THE KANSAS DEPARTMENT OF COMMERCE AND AUTHORIZING THE MAYOR TO SIGN AND SUBMIT SUCH APPLICATION.

Motion was made by Wiehn, seconded by Randall, to adopt Resolution Number 321 as presented. Motion carried unanimously.

**RESOLUTION #322**

Saunders presented Resolution Number 322 for approval;
A RESOLUTION ASSURING THE KANSAS DEPARTMENT OF COMMERCE THAT FUNDS WILL BE CONTINUALLY PROVIDED FOR THE OPERATION AND MAINTENANCE OF IMPROVEMENTS TO BE FINANCED WITH COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS.

Motion was made by Wiehn, seconded by Randall, to adopt Resolution Number 322 as presented. Motion carried unanimously.

**RESIDENTIAL ANTI-DISPLACEMENT**

Saunders presented the Residential Anti-displacement and Relocation Assistance Plan form to be approved for the pool CDBG application.

Motion was made by Wiehn, seconded by Beecher, to approve the form as presented and instruct Mayor Weber to sign it. Motion carried unanimously.

**ADDITIONAL FORMS**

Saunders also presented additional forms for the grant that require the mayor's signature.

**CHRISTMAS LIGHT & CHAMBER UPDATE**

Marla Newman, President of the Woodson County Chamber, was present to update council on the Christmas decorations that have been purchased for around the square. She thanked the generous people in the community who have made this possible. Discussion was also held on where to store the decorations and the options of decorations for the decorative light poles around the square.

Newman also introduced the new Chamber Director Ashton Greer.

**LEANN SMITH**

Leann Smith was present to discuss with council a warning she received for throwing grass cuttings in the street.

**CITY ATTORNEY**

Duncan had nothing at this time.

**COMMITTEE REPORTS**

**ADMINISTRATIVE**

**INFORMATION SIGNS**

Beecher tabled discussion on the information signs until the next meeting.

**LIEN RELEASES**

Reser tabled the lien releases until the next meeting.

**SEK COOP**

Beecher presented a follow up letter from SEK COOP on their interest in land at the industrial park.

It was the consensus of the council to have Duncan prepare the paperwork to transfer lots over to SEK COOP.

Beecher requested SEK COOP be put on the agenda for the next meeting.

**EXECUTIVE SESSION**

Motion was made by Beecher, seconded by Wiehn, to enter into a 15 minute executive session in the council room, with the city attorney present for the purpose of discussing confidential data relating to trade secrets. Motion carried unanimously. Council entered into executive session at 8:05pm to reconvene at 8:20pm.

Council reconvened at 8:20pm.

**SAFETY**

There was no safety report.

**PUBLIC WORKS**

Beecher presented a proposal from Davin Electric Inc for a new VFD drive for the sewer plant.

**WAIVE BID POLICY**

Motion was made by Beecher, seconded by Randall, to waive the bid policy for a new VFD drive. Motion carried unanimously.

**VFD DRIVE**

Motion was made by Beecher, seconded by Randall, to purchase a new VFD drive from Davin Electric for $3,127.00. Motion carried unanimously.

**LAKE PUMP**

Boone informed council that one of the pumps at the lake needed repair. Motion was made by Beecher, seconded by Randall, to have FLUID Equipment repair the pump not to exceed $550.00. Motion carried unanimously.

**LEND-A-TRUCK**

Reser explained to council that a non-profit group has inquired about using the lend-a-truck to help clean up businesses around the square. After discussion regarding the program was for residential use only, motion was made by Spoon, seconded by Beecher, to pay $375.00 out of economic development towards a dumpster to help Revitalize YC with the clean up. Motion carried with Randall voting no.

**PARKS & PUBLIC LANDS**
**PICNIC TABLES**

Wiehn informed council that Parks Worker Dallas Knowles has been repairing the old picnic tables from the Yates Center Reservoir over the winter. There are four picnic tables that the city does not need. After discussion, motion was made by Wiehn, seconded by Reser, to give one of the tables to the golf course and advertise the other three for sealed bids due back by Monday, May 6, at 5:00pm. Motion carried unanimously.

**GNBANK FINANCING LETTER**

Wiehn presented the required financing letter for the CDBG application. Motion was made by Reser, seconded by Cathcard, to authorize the mayor to sign the letter. Motion carried unanimously.

**WATERSEDGE CONTRACT**

Wiehn tabled the Watersedge contract until the next meeting.

**BURNING AT S OWL LAKE**

Jeff Shepard, the contractor with the city mowing, was present to ask if it was okay to burn the ditches around South Owl Lake to clean them out before mowing. It was the consensus of the council to allow Shepard to burn as long as he obtained a burning permit.

**EXECUTIVE SESSION**

Motion was made by Wiehn, seconded by Reser, to enter into a 10 minute executive session in the council room for attorney/client privilege, with the city clerk also present, for the purpose of discussing with the city attorney matters of a confidential character. Motion carried unanimously. Council entered into executive session at 8:52pm to reconvene at 9:02pm.

Council reconvened at 9:02pm.

**MAYOR COMMENTS**

Weber had no comments.

**CLAIMS & VOUCHERS**

Motion was made by Reser, seconded by Wiehn, to pay the claims and vouchers in the amount of $203,866.63. Motion carried unanimously.

**ADJOURNMENT**

Motion was made by Beecher, seconded by Cathcard, to adjourn. Motion carried unanimously and council adjourned at 9:06pm.

Benjamin J Weber, Mayor

ATTEST:

Wynona B Boice, City Clerk

Approved May 6, 2019