

**YATES CENTER CITY COUNCIL MINUTES
MAY 9, 2016**

The Yates Center City Council met in regular session on Monday, May 9, 2016, at 7:00pm. The Pledge of Allegiance was recited.

Mayor Weber called the meeting to order. Roll call as follows: Reser, Randall, Day, Beecher, Spoon, Bishop, and Stuber. Absent: Jones. Other city officials present included: City Attorney Tom Mikulka, Chief of Police Lyle Kee, Water Superintendent Eric Boone, Street Superintendent Randy Hegwald, and City Clerk Becky Boice.

AGENDA AMENDED & APPROVED

Day added discussion on ball field security lighting under parks and public lands.

Reser added Theresa Schaede to discuss her buildings west of city hall.

Motion was made by Reser, seconded by Stuber, to approve the agenda as amended. Motion carried unanimously.

MINUTES APPROVED

Motion was made by Reser, seconded by Bishop, to approve the minutes of the April 25, 2016, meeting as printed. Motion carried unanimously.

PV MINUTES APPROVED

Motion was made by Reser, seconded by Beecher, to approve the minutes of the Yates Center Housing Authority for January 13, 2016, February 10, 2016, and March 9, 2016, as printed. Motion carried unanimously.

AUDIT REPORT

The city's auditor was unable to attend the meeting and will be rescheduled.

CITYCODE FINANCIAL – CODE BOOK

Larry Kleeman, with Citycode Financial, was present to give a demonstration on codifying the city code book and making a digital version available online. He presented a quote for the codification of \$4000.00 and An annual fee of \$1250.00 for always up to date service (printed, web, digital). Motion was made by Reser, seconded by Beecher to accept the quote with funds to be divided between departments. Motion carried unanimously.

COREY GREEN

Corey Green was present to request the sidewalk and parking in front of the building he owns at 118 West Rutledge be closed for approximately two months while he does major repair work on the front of the building. He presented the council with a plan of the project and will provide proof of liability insurance pending council approval. After questions and discussion, motion was made by Beecher, seconded by Stuber, to allow Green to barricade the sidewalk and parking in front of his building for approximately two months pending he provides proof of insurance. Motion carried with Bishop voting no.

COMMUNITY FOUNDATION

Jeff Cokely and Pam Tressler with the newly formed Woodson County Community Foundation gave a brief description of the Foundation. They will have a booth at Yates Center Days and encouraged anyone having questions or wanting more information to stop by.

THERESA SCHAEDE

Theresa Schaeede, owner of the building located at 103 and 107 East Rutledge was present to assure council she was in the process of abating or repairing the buildings. The city recently barricaded the sidewalk and parking in front of the buildings due to safety concerns.

CITY ATTORNEY

Mikulka had nothing to report.

COMMITTEE REPORTS

**ADMINISTRATIVE
COX FRANCHISE AGREEMENT**

Motion was made by Reser, seconded by Bishop, to acknowledge the franchise agreement received from Cox Communications. Motion carried unanimously.

CITY HALL REMODEL

Reser announced that the new store room in city hall was completed.

CITY HALL COMPUTER LINES

Moving the server and re-running new computer lines in city hall was discussed. Boice to contact the local computer person to get a bid.

EXECUTIVE SESSION

Motion was made by Reser, seconded by Bishop, to enter into a ten minute executive session for the purpose of discussing matters related to security measures, in order to ensure that such matters are not jeopardized. The mayor, city attorney and city clerk to be present. Motion carried unanimously and council entered into executive session at 8:35pm to reconvene at 8:45pm.

Council reconvened at 8:45pm.

RECESS

Motion was made by Bishop, seconded by Stuber, to have a five minute recess. Motion carried unanimously.

Council reconvened at 8:50pm.

LIVESTOCK ISSUE

Discussion was held on the livestock and fowl issue. It was the consensus of the council for Boice to prepare a draft to review.

Changes to include:

- Changing one head of livestock per 45,000 feet to two head per 45,000 feet
- No adult swine
- Limiting fowl to 24 per resident
- Repealing the current process of a written complaint being brought before council and enforce the complaint through municipal court

SAFETY

No safety report was given.

**PUBLIC WORKS
SEASONAL ST DEPT WORKER**

Randall reported that the committee would be reviewing the applications for a seasonal street department employee.

SEWER PUMP

Boone presented three bids for a recirculation pump for the sewer plant:

- Douglas Pump Service, Inc \$12088 plus \$150 freight
- Fluid Equipment - \$13606
- Environmental & Process Systems, Inc \$14014.18

Motion was made by Randall, seconded by Reser, to accept the bid from Douglas Pump Service, Inc not to exceed \$12250 with the funds to come from the water department. Motion carried unanimously.

POOL SEWER DISCOUNT

After discussion, it was the consensus of the council to discontinue the practice of giving sewer credits to residents who fill swimming pools.

WATER SHUT-OFF POLICY

Randall reminded council it was the city's policy once a customer has the water shut-off for non-payment that the entire bill plus the reconnection fee must be paid before the water is turned back on.

DRAINAGE AT THE COOP

Weber informed council he had discussed the drainage by Bert's Tavern with Hegwald and the problem will be fixed as soon as line locates are complete.

PUBLIC WORKS MEETING

A Public Works Committee meeting was set for Monday, May 16 at 6:00pm at city hall.

**PARKS & PUBLIC LANDS
CDBG POLICY REQUIREMENTS**

Day presented the city's Procurement Policy, Code of Ethics, and Civil Rights Policy to approve to meet CDBG requirements. Motion was made by Day, seconded by Beecher, to accept the policies as printed. Motion carried with Spoon abstaining.

BALL FIELD SECURITY LIGHTS

Day presented several options that Hegwald had received from Westar on security lights for the new parking lot at the ball field. Council to review and discuss at the next meeting.

MAYOR COMMENTS

Weber announced the following appointments:
Official Depositories – Yates Center Branch Bank and The Piqua State Bank

Official Newspaper – The Yates Center News

Municipal Judge – William Lacy

City Attorney – Brian Duncan

Council Committees –

Administrative – Reser (Chair), Day, Bishop, Spoon

Safety – Bishop (Chair), Randall, Spoon, Stuber

Public Works – Randall (Chair), Beecher, Reser, Jones

Parks & Public Lands – Jones (Chair), Day, Beecher, Stuber

Finance – Reser, Bishop, Randall, Jones

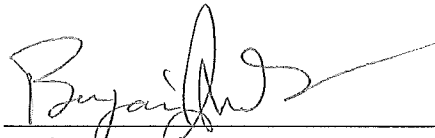
Motion was made by Randall, seconded by Bishop, to approve the appointments. Motion carried with Day voting no.

CLAIMS & VOUCHERS

Motion was made by Reser, seconded by Bishop, to pay the claims and vouchers in the amount of \$64205.80. Motion carried unanimously.


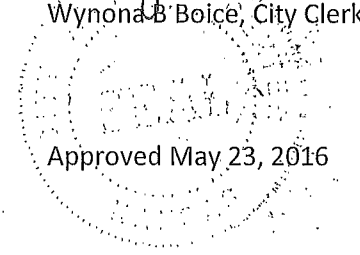
ADJOURNMENT

Motion was made by Bishop, seconded by Reser, to adjourn. Motion carried unanimously and council adjourned at 10:12pm.



Benjamin J Weber, Mayor

ATTEST:


Wynona B Boice, City Clerk

Approved May 23, 2016