

**CITY COUNCIL MINUTES  
JANUARY 16, 2018**

Yates Center City Council met in regular session on Tuesday, January 16, 2018, at City Hall. The Pledge Of Allegiance was recited.

The meeting was held on Tuesday due to the holiday.

Mayor Weber called the meeting to order at 7:00pm. Roll call as follows: Reser, Randall, Wiehn, Beecher, Spoon, Cathcard, Shaffer, and Jones. Other city officials present included: City Attorney Brian Duncan, Street Superintendent Randy Hegwald, Chief of Police Lyle Kee, in-coming Chief of Police Doug Smoot, and City Clerk Becky Boice.

**AGENDA AMENDED & APPROVED**

Spoon added a 15 minute executive session for attorney/client under safety.

Randall removed UV lamp racks under public works.

Motion was made by Reser, seconded by Wiehn, to approve the agenda as amended. Motion carried unanimously.

**MINUTES APPROVED**

Motion was made by Reser, seconded by Randall, to approve the minutes of the January 2, 2018, council meeting as printed. Motion carried unanimously.

Motion was made by Reser, seconded by Wiehn, to approve the minutes of the January 8, 2018, council special meeting as printed. Motion carried unanimously.

**CITY ATTORNEY**

Duncan updated council on nuisance cases that were in municipal court.

**COMMITTEE REPORTS  
ADMINISTRATIVE  
KEE/LEEDY RECEPTION**

Reser informed council that on Sunday, March 11, from 2:00pm - 4:00pm, a joint retirement reception will be held for Lyle Kee and Ken Leedy at the YC Fire Station. The reception will be opened to the public and refreshments will be served.

**BUILDING PERMIT FEES**

Reser presented a list of revised building permit fees. After a brief discussion it was the consensus of the council to have Duncan prepare an ordinance on the fees for approval at the next meeting.

**WORK ORDER FORM**

Reser presented council a sample of the new work order request on the city website. The work order is available for the public to use.

**SAFETY  
NO PARKING 100 & 200 S PRAIRIE**

Motion was made by Spoon, seconded by Beecher, to make no parking in the 100 & 200 blocks of South Prairie permanent. Motion carried unanimously.

**EXECUTIVE SESSIONS**

Motion was made by Spoon, seconded by Beecher, to enter into a 15 minute executive session for attorney/client for the purpose of discussing matters of a confidential character and which is private. Motion carried unanimously. Council entered into executive session at 7:20pm to reconvene at 7:35pm.

Council reconvened at 7:35pm.

Motion was made by Spoon, seconded by Cathcard, to enter into an additional 10 minute executive session for the same purpose with the same people present. Motion carried unanimously. Council entered into executive session at 7:36pm to reconvene at 7:46pm.

Council reconvened at 7:46pm.

Motion was made by Spoon, seconded by Beecher, to enter into a 15 minute executive session for non-elected personnel for the purpose of discussing matters that if discussed in open session might invade the privacy of those discussed. Doug Smoot to be included. Motion carried unanimously and council entered into executive session at 7:48pm to reconvene at 8:03pm.

Council reconvened at 8:03pm.

**SMOOT EMPLOYMENT CONTRACT**

Motion was made by Spoon, seconded by Cathcard, to instruct the mayor to sign Smoot's employment contract as amended, to go into effect January 17, 2018. Motion carried unanimously.

**ADVERTISE PD OFFICERS**

Motion was made by Spoon, seconded by Wiehn, to advertise for two police officers. Applications due by Wednesday, January 31, 5:00pm. Motion carried unanimously.

**PUBLIC WORKS  
COMMITTEE MEETING**

A committee meeting was set for Wednesday, January 18, 2018, at 7:30pm at City Hall.

**PARKS & PUBLIC LANDS  
SEASONAL PARKS WORKER**

Motion was made by Jones, seconded by Wiehn, to advertise for a seasonal parks worker. Motion carried unanimously. Applications due back by March 15, 5:00pm.

**POOL POSITIONS**

Motion was made by Jones, seconded by Wiehn, to advertise for the seasonal positions of pool manager, assistant manager, and lifeguards. Motion carried unanimously. Applications due back by February 8, 5:00pm.

**CITY MOWING**

Motion was made by Jones, seconded by Wiehn, to advertise for mowing of city properties for the 2018 season. Motion carried unanimously. Sealed bids to be returned to the February 20 council meeting at 7:00pm.

**KDHE GRANT**

Motion was made by Jones, seconded by Wiehn, to allow the city clerk to apply for a KDHE grant for picnic tables at the Yates Center Reservoir with the city's share not to exceed \$3000. Motion carried unanimously.

**MAYOR APPOINTMENTS  
COMMITTEES**

Mayor Weber appointed the following committees:

Administrative – Reser (chair), Wiehn, Spoon, Cathcard

Safety – Spoon (chair), Randall, Beecher, Cathcard

Public Works – Randall (chair), Beecher, Shaffer, Jones

Parks & Public Lands – Wiehn (chair), Shaffer, Reser, Jones

Motion was made by Spoon, seconded by Reser, to approve the committee appointments. Motion carried unanimously.

**MUNICIPAL JUDGE**

Mayor Weber appointed William Lacy as Municipal Judge.

Motion was made by Reser, seconded by Beecher, to approve the municipal judge appointment. Motion carried unanimously.

**CITY ATTORNEY**

Mayor Weber appointed Brian Duncan as City Attorney.

Motion was made by Reser, seconded by Beecher, to approve the city attorney appointment. Motion carried unanimously.

**NEWSPAPER**

Mayor Weber appointed the lola Register as the official city newspaper.

Motion was made by Spoon, seconded by Reser, to approve the appointment of the official newspaper. Motion carried unanimously.

**DEPOSITORIES**

Mayor Weber appointed Yates Center Branch Bank and Piqua State Bank as the official city depositories.

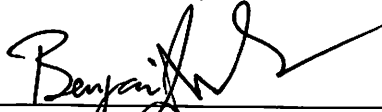
Motion was made by Randall, seconded by Beecher, to approve the appointment of the official depositories. Motion carried with Wiehn abstaining.

**CLAIMS & VOUCHERS**

Motion was made by Reser, seconded by Beecher, to pay the claims and vouchers in the amount of \$90,763.77. Motion carried unanimously.

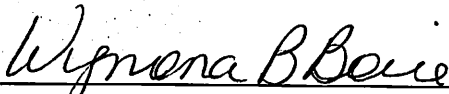
**ADJOURNMENT**

Motion was made by Beecher, seconded by Cathcard, to adjourn. Motion carried unanimously and council adjourned at 8:45pm.



Benjamin J Weber, Mayor

ATTEST:



Wynona B Boice, City Clerk

Approved February 5, 2018.