

**YATES CENTER CITY COUNCIL MINUTES  
FEBRUARY 6, 2017**

The Yates Center City Council met in regular session on Monday, February 6, 2017, at City Hall. The Pledge of Allegiance was recited.

Mayor Weber called the meeting to order at 7:00pm. Roll call as follows: Reser, Randall, Day, Bishop, Stuber, and Jones. Absent: Beecher and Spoon. Other city officials present included City Attorney Brian Duncan, Chief of Police Lyle Kee, Water Superintendent Eric Boone, Street Superintendent Randy Hegwald, and City Clerk Becky Boice.

**AGENDA APPROVED**

Motion was made by Reser, seconded by Bishop, to approve the agenda as printed. Motion carried unanimously.

**MINUTES APPROVED**

Motion was made by Reser, seconded by Bishop, to approve the minutes of the January 17, 2017, meeting as printed. Motion carried unanimously.

**TED SPENCER  
INS AGENT OF RECORD**

Ted Spencer with Spencer Jaynes Agency was present to request the city sign a change of insurance agent of record for the city insurance policy. Currently our insurance agency is Wilson County Agency. Spencer assured council that the coverage and premium would remain the same.

Motion was made by Stuber, seconded by Randall, to change the agency of record to the only local agent with EMC Insurance, Ted Spencer with Spencer Jaynes Agency. Motion carried unanimously.

**CITY ATTORNEY  
MOWING/FARM/HAY**

Upon recommendation of Duncan, it was the consensus of the council to change the lease on the farm ground only, from one year to three year, and require that anyone submitting a bid on the city mowing or for the leases on the farm or hay ground bring their sealed bid to the next council meeting on Tuesday, February 21, to discuss some past issues prior to opening of the bids.

**COMMITTEE REPORTS  
ADMINISTRATIVE  
AUDIT ENGAGEMENT LETTER**

Reser presented the annual audit engagement letter from Agler & Gaeddert for the city audit. Motion was made by Reser, seconded by Stuber, to instruct Mayor Weber to sign the engagement letter. Motion carried unanimously.

**SAFETY  
EXECUTIVE SESSION**

Motion was made by Bishop, seconded by Reser, to enter into a 10 minute executive session for the purpose of discussing matters of non-elected personnel because if the matter were discussed in open session it might invade the privacy of those discussed. Chief of Police Kee to be included. Motion carried unanimously. Council entered into executive session at 7:45pm to reconvene at 7:55pm.

Council reconvened at 7:55pm.

**PUBLIC WORKS  
DRAIN SLUDGE POND**

Boone informed council that the company was here to start draining the sludge pond by the water plant.

**WAIVE BID POLICY**

Boone presented a bid from HACH for a DO meter probe for the sewer plant.

Motion was made by Randall, seconded by Bishop, to waive the bid policy for purchasing the DO meter probe as HACH was the only company that made the correct repair part. Motion carried unanimously.

**PURCHASE DO METER PROBE**

Motion was made by Randall, seconded by Day, to purchase a DO meter probe from HACH in the amount of \$720.00 plus shipping and handling. Motion carried unanimously.

**PARKS & PUBLIC LANDS  
EXECUTIVE SESSION**

Motion was made by Jones, seconded by Stuber, to enter into a 15 minute executive session for attorney/client privilege for the purpose of discussing with the city attorney matters of a confidential character. Motion carried unanimously. Council entered into executive session at 8:05pm to reconvene at 8:20pm.

Council reconvened at 8:20pm.

**EXECUTIVE SESSION CONTINUED**

Motion was made by Jones, seconded by Bishop, to continue the executive session for an additional 15 minutes for the same purpose. Motion carried unanimously. Council entered back into executive session at 8:20pm to reconvene at 8:35pm.

Council reconvened at 8:35pm.

**POOL UPDATE  
HIRE MANAGER**

Motion was made by Jones, seconded by Bishop, to give the parks and public lands committee the authority to interview and hire a swimming pool manager for the upcoming season. Motion carried unanimously.

**CDBG UPDATE**

Hegwald informed council that the construction part of the CDBG ADA sidewalk improvements at Lincoln Park, the ballfields, and South Owl Lake have been completed. A walk-through with the inspector has taken place. Seeding will be done as soon as weather permits. It was the consensus of the council that the contractor had done a good job.

**REMOVE PIPE FENCE AT PARK**

It was the consensus of the council to have the street department remove the old pipe fencing on the south side of Lincoln Park.

**CITY MOWING**

Motion was made by Jones, seconded by Day, to advertise for sealed bids for the mowing of all city owned property for the upcoming season. Bids to be returned to the February 21<sup>st</sup> council meeting. Motion carried unanimously.

**FARM/HAY LEASES**

Motion was made by Jones, seconded by Bishop, to advertise for sealed bids the leases on the farm and hay ground for the upcoming season(s). Bids to be returned to the February 21<sup>st</sup> council meeting. Motion carried unanimously.

**MAYOR COMMENTS**

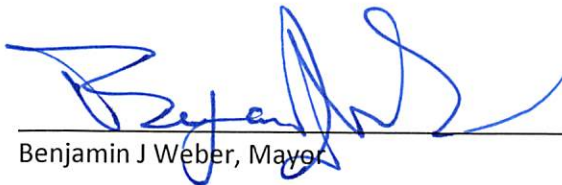
Weber had nothing more to comment on.

**CLAIMS & VOUCHERS**

Motion was made by Reser, seconded by Stuber, to pay the claims and vouchers in the amount of \$73,273.02. Motion carried unanimously.

**ADJOURNMENT**

Motion was made by Bishop, seconded by Reser, to adjourn. Motion carried unanimously and council adjourned at 8:50am.



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Benjamin J Weber, Mayor



ATTEST:



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Wynona B Boice, City Clerk

Approved February 21, 2017